

**CITY OF FRANKLIN, TENNESSEE
CUMBERLAND RIVER COMPACT PARTNERSHIP AGREEMENT
COF Contract No. 2018-0270**

THIS PARTNERSHIP AGREEMENT (“Agreement”) is by and between the City of Franklin, Tennessee, hereinafter referenced as City, and **CUMBERLAND RIVER COMPACT, INC.** hereinafter referenced as “CRC,” who mutually agree as follows:

DECLARATIONS. City desires to partner with CRC, in the spirit of conservancy and stewardship, to work with the City of Franklin and citizen volunteers of the City to improve elements of our natural and built environments through various projects and activities, hereinafter referenced as the “Project.” The Project is described as follows:

CUMBERLAND RIVER COMPACT PARTNERSHIP

1. **SCOPE OF SERVICES.** CRC shall provide services in coordination with the City on an annual basis for five years in accordance with the Scope of Services (Services) as found in Attachment A, which shall be considered as an integral part hereof.
2. In event of a conflict between this Agreement and the attached document(s), this Agreement shall supersede conflicting terms and conditions.
3. CRC shall be paid on a quarterly basis for Project and Event Coordination Services performed in the amount of **SIX THOUSAND TWO HUNDRED FORTY-NINE DOLLARS** (\$6,249.00), annual contract amount not to exceed \$25,000.00.

The Board of Mayor and Aldermen Approved this Agreement on the _____ Day of _____ 201__.

TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

ARTICLE 1. SERVICES. CRC will:

- 1.1 Act for City in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with standards of competent consultants using the standards in the industry;
- 1.2 Consider all reports to be confidential and distribute copies of the same only to those persons specifically designated by the City.
- 1.3 Perform all services under the general direction of a senior professional employee, licensed and/or registered in the State of Tennessee, when appropriate.
- 1.4 Designate, in writing, the sole Project representative to coordinate with City the Services to be provided, including all contact information.
- 1.5 Unless provided for in the Project Scope of Services (Attachment A), CRC shall perform all Services with his own forces (employees). Should sub-consultants be proposed to be used in the Project, a listing of said sub-consultants with Services to be performed shall be provided. After approval of this Agreement, no substitute for sub-consultants shall be allowed unless approved by City.
- 1.6 Retain pertinent records relating to the services performed for a period of seven (7) years following the completion of the work; during this period the records shall be available for review by City at all reasonable times.

ARTICLE 2. CITY'S RESPONSIBILITIES. City, or its authorized representative, will:

- 2.1 Provide CRC with all information regarding the Project, which is available to, or reasonably obtainable by, the City.
- 2.2 Furnish right-of-entry onto the Project site for CRC's necessary field studies and surveys. CRC will endeavor to restore the site to its original condition and shall remain solely liable for all damages, costs and expenses, including reasonable attorneys' fees, for failure to make such restoration.
- 2.3 Designate, in writing, the sole Project representative to coordinate with and direct CRC, including all contact information.
- 2.4 Guarantee to CRC that it has the legal capacity to enter into this contract and that sufficient monies are available to fund CRC's compensation.

ARTICLE 3. GENERAL CONDITIONS.

- 3.1 CRC, by the performance of services covered hereunder, does not in any way assume, abridge or abrogate any of those duties, responsibilities or authorities customarily vested in other professionals or agencies participating in the Project.

- 3.2 CRC shall be responsible for the acts or omissions of any party involved in concurrent or subsequent phases of the Project acting upon written instruction issued by CRC.
- 3.3 Neither City nor CRC may assign or transfer its duties or interest in this Agreement without written consent of the other party.
- 3.4 **ALLOCATION OF RISK AND LIABILITY; GENERAL.** Considering the potential liabilities that may exist during the performance of the services of this Agreement, the relative benefits and risks of the Project, and CRC's fee for the services rendered, and in consideration of the promises contained in this Agreement, the City and CRC agree to allocate and limit such liabilities in accordance with this Article.
- 3.5 **INDEMNIFICATION.** CRC agrees to indemnify and hold City harmless from and against legal liability for all judgments, losses, damages, and expenses to the extent such judgments, losses, damages, or expenses are caused by CRC's negligent act, error or omission in the performance of the services of this Agreement. In the event judgments, losses, damages, or expenses are caused by the joint or concurrent negligence of CRC and City, they shall be borne by each party in proportion to its own negligence.
- 3.5.1 **SURVIVAL.** The terms and conditions of this paragraph shall survive completion of this services agreement.
- 3.6 **LIMITATIONS OF RESPONSIBILITY.** CRC shall not be responsible for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project unless specifically undertaken in Attachment A, Scope of Services ; (b) the failure of any contractor, subcontractor, CRC, or other Project participant, not under contract to CRC, to fulfill contractual responsibilities to City or to comply with federal, state, or local laws, regulations, and codes; or (c) procuring permits, certificates, and licenses required for any construction unless such procurement responsibilities are specifically assigned to CRC in Attachment A, Scope of Services.

ARTICLE 4. TERMINATION BY THE CITY. The City may terminate this Agreement in accordance with the following terms and conditions:

- 4.1 **Termination for Convenience.** The City may, when in the interests of the City, terminate performance under this Agreement with CRC, in whole or in part, for the convenience of the City. The City shall give written notice of such termination to CRC specifying when termination becomes effective. CRC shall incur no further obligations in connection with the work so terminated, other than warranties and guarantees for completed work and installed equipment, and CRC shall stop work when such termination becomes effective. CRC shall also terminate outstanding orders and subcontracts for the affected work. CRC shall

settle the liabilities and claims arising out of the termination of subcontracts and orders. The City may direct CRC to assign CRC's right, title and interest under termination orders or subcontracts to the City or its designee. CRC shall transfer title and deliver to the City such completed or partially completed work and materials, equipment, parts, fixtures, information and Contract rights as CRC has in its possession or control. When terminated for convenience, CRC shall be compensated as follows:

- (1) CRC shall submit a termination claim to the City specifying the amounts due because of the termination for convenience together with costs, pricing or other data required by the City. If CRC fails to file a termination claim within one (1) year from the effective date of termination, the City shall pay CRC the amount the City deems CRC is due.
- (2) The City and CRC may agree to the compensation, if any, due to CRC hereunder.
- (3) Absent agreement to the amount due to CRC, the City shall pay CRC the following amounts:
 - (a) Contract costs for labor, materials, equipment and other services accepted under this Agreement;
 - (b) Reasonable costs incurred in preparing to perform and in performing the terminated portion of the work, and in terminating CRC's performance, plus a fair and reasonable allowance for direct job site overhead and earned profit thereon (such profit shall not include anticipated profit or consequential damages); provided however, that if it reasonably appears that CRC would have not profited or would have sustained a loss if the entire Agreement would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss, if any;

The total sum to be paid CRC under this Section shall not exceed the total Agreement Price, as properly adjusted, reduced by the amount of payments otherwise made, and shall in no event include duplication of payment.

- 4.2 Termination for Cause. If CRC does not perform the work, or any part thereof, in a timely manner, supply adequate labor, supervisory personnel or proper equipment or materials, or if it fails to timely discharge its obligations for labor, equipment and materials, or proceeds to disobey applicable law, or otherwise commits a violation of a material provision of this Agreement, then the City, in addition to any other rights it may have against CRC or others, may terminate the performance of CRC, in whole or in part at the City's sole option, and assume possession of the Project Plans and materials and may complete the work.

In such case, CRC shall not be paid further until the work is complete. After Completion has been achieved, if any portion of the Contract Price, as it may be modified hereunder, remains after the cost to the City of completing the work, including all costs and expenses of every nature incurred, has been deducted by the City, such remainder shall belong to CRC. Otherwise, CRC shall pay and make whole the City for such cost. This obligation for payment shall survive the termination of the Agreement.

In the event the employment of CRC is terminated by the City for cause pursuant to this Section and it is subsequently determined by a Court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a Termination for Convenience under this Section and the provisions of Section 4.1 shall apply.

- 4.3 Termination for Non-Appropriation. The City may also terminate this Agreement, in whole or in part, for non-appropriation of sufficient funds to complete or partially complete the Project, regardless of the source of such funds, and such termination shall be on the terms of Section 4.1.
- 4.4 The City's rights under this Section shall be in addition to those contained elsewhere herein or provided by law.

ARTICLE 5. SCOPE OF SERVICES. CRC shall provide the Services as described in Attachment A, Scope of Services.

- 5.1 By mutual agreement, this Agreement and scope can be amended by the parties. The scope and fee for any additional tasks or services under such amendment shall be mutually negotiated and agreed to in writing prior to beginning such additional tasks or services.

5.2 **ENVIRONMENTAL RESPONSIBILITY.**

Where drilling/sampling services are involved, the samples obtained from the Project site are the property of the City. Should any of these samples be recognized by CRC to be contaminated, the City shall remove them from CRC's custody and transport them to a disposal site, all in accordance with applicable government statutes, ordinances, and

regulations. For all other samples, CRC shall retain them for a sixty (60)-day period following the submission of the drilling/sampling report unless the City directs otherwise; thereafter, CRC shall discard the samples in accordance with all federal, state and local laws.

ARTICLE 6. SCHEDULE.

- 6.1 **TIME OF THE ESSENCE.** The parties agree that time is of the essence with respect to the parties' performance of all provisions of the Agreement.
- 6.2 Before executing this Agreement, CRC shall have prepared and submitted for approval to the City a Completion Schedule for the Project with milestones for the various stages (tasks) of the Services as outlined in the Scope of Services. CRC shall submit and obtain the City's approval for any proposed changes to the logic, durations, sequences, or timing of tasks as approved in the Completion Schedule.
- 6.3 **FORCE MAJEURE.** Neither party will be liable to the other for any delay or failure to perform any of the services or obligations set forth in this Agreement due to causes beyond its reasonable control, and performance times will be considered extended for a period of time equivalent to the time lost because of such delay plus a reasonable period of time to allow the parties to recommence performance of their respective obligations hereunder. Should a circumstance of force majeure last more than ninety (90) days, either party may by written notice to the other terminate this Agreement. The term "force majeure" as used herein shall mean the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States or of the State or any of their departments, agencies or officials, or any civil or military authority; insurrections, riots, landslides, earthquakes, fires, storms, tornadoes, droughts, floods, explosions, breakage or accident to machinery, transmission pipes or canals; or any other cause or event not reasonably within the control of either party.
- 6.4 Should City request changes in the scope, extent, or character of the Project, the fee and the time of performance of CRC's Services as indicated in Attachment A shall be adjusted equitably.

ARTICLE 7. USE OF DOCUMENTS, DATA.

- 7.1 All Documents, including, but not limited to, reports, drawings, specifications, and computer software prepared by CRC pursuant to this Agreement are instruments of service in respect to the Project. CRC shall retain an ownership and property interest therein (including the right of reuse at the discretion of CRC) whether or not the Project is completed.

- 7.1.1 USE OF DATA SYSTEMS: Ownership, property interests and proprietary rights in data systems used by CRC do not extend to the data created by or supplied to CRC by the City; all rights to that data (including derivative or hidden data such as metadata) shall vest solely in City at the moment of creation.
- 7.1.2 DISCLOSURE OF DOCUMENTS/DATA. City may be required to disclose documents or data under state or federal law. City shall notify CRC if a request for data or documents has been made and shall give CRC a reasonable opportunity under the circumstances to respond to the request by redacting proprietary or other confidential information. CRC waives any right to confidentiality of any document, e-mail or file it fails to clearly mark on each page as confidential or proprietary. In exchange, CRC agrees to indemnify, defend, and hold harmless City for any claims by third parties relating thereto or arising out of (i) the City's failure to disclose such documents or information required to be disclosed by law, or (ii) the City's release of documents as a result of City's reliance upon CRC representation that materials supplied by CRC (in full or redacted form) do not contain trade secrets or proprietary information, provided that the City impleads CRC and CRC assumes control over that claim.
- 7.2 By execution of this Agreement, CRC and his sub-CRC(s) grant the City a royalty-free, perpetual, irrevocable, and assignable license to use any and all intellectual property interest CRC or his sub-CRC(s) possess to any drawings, details, specifications, documents, and other information created before each of their first involvement with the Project and subsequently incorporated into the Project's documents. City-furnished data that may be relied upon by CRC is limited to the printed copies that are delivered to CRC pursuant to Article 2 of this Agreement. Any copyrighted electronic files furnished by City shall be used by CRC only for the Project as described herein. City's posting or publication of such documents created by CRC for City shall constitute fair use and shall not constitute an infringement of CRC's copyright, if any.
- 7.3 Documents that may be relied upon by City are limited to the printed copies (also known as hard copies) that are signed or sealed by CRC. Files in electronic media format of text, data, graphics, or of other types that are furnished by CRC to City are only for convenience of City, unless the delivery of the Project in electronic media format has been dictated in Attachment A, Scope of Services. Any conclusion or information obtained or derived from electronic files provided for convenience will be at the user's sole risk.
- 7.4 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform

- acceptance tests or procedures within sixty (60) days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. Unless stated otherwise herein, CRC shall not be responsible to maintain documents stored in electronic media format after acceptance by City.
- 7.5 When transferring documents in electronic media format, CRC makes no representations as to long term compatibility, usability, or readability, of documents resulting from the use of software application packages, operating systems, or computer hardware differing from that as required of, and used by, CRC at the beginning of this Project.
- 7.6 City may make and retain copies of Documents for information and reference in connection with use on the Project by the City, or his authorized representative. Such Documents are not intended or represented to be suitable for reuse by City or others on extensions of the Project or on any other project. Any such reuse or modifications without written verification or adaptation by CRC, as appropriate for the specific purpose intended, will be at City's sole risk and without liability or legal exposure to CRC or to CRC's sub-CRCs.
- 7.7 If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.
- 7.8 Any verification or adaptation of the Documents for extensions of the Project or for any other project will entitle CRC to further compensation at rates to be agreed upon by City and CRC.

ARTICLE 8. INSURANCE.

- 8.1 During the performance of the Services under this Agreement, CRC shall maintain the following minimum insurance:
- a) General Liability Insurance with a combined single limit of \$1,000,000 per occurrence and \$2,000,000 annual aggregate.
 - b) Automobile Liability Insurance with a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
 - c) Workers' Compensation Insurance Coverage A in accordance with statutory requirements and Coverage B, Employer's Liability Insurance, with a limit of \$500,000 for each occurrence.
 - d) Professional Liability Insurance with a limit of \$1,000,000 annual aggregate.
- 8.2 CRC shall add the City an additional insured on all policies unless otherwise prohibited.
- 8.3 CRC shall, upon execution of this Agreement, furnish City certificates of insurance, which shall include a provision that such insurance shall not be canceled without at least thirty (30) days' written notice to City.
- 8.4 No insurance, of whatever kind or type is to be considered as in any way limiting other parties' responsibility for damages resulting from their

activities in the execution of the Project. City agrees to include, or cause to be included, in the Project's construction contract, such requirements for insurance coverage and performance bonds by the Project's construction contractor as City deems adequate to indemnify City, CRC, and other concerned parties against claims for damages and to insure compliance of work performance and materials with Project requirements.

ARTICLE 9. PAYMENT.

- 9.1 City will pay CRC for Project and Event Coordination Services and expenses on a Quarterly basis as outlined in the Scope of Services. CRC's invoices will be presented quarterly and will be payable upon receipt. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. City shall give prompt written notice of any disputed amount and shall pay the remaining amount.
- 9.2 CRC shall be paid in full for all services under this Agreement, including City authorized overruns of the Project budget or unforeseen need for CRC's services exceeding the original Scope of Services.
- 9.3 **TRAVEL; EXPENSES**
Expenses for local travel included in agreed upon fixed monthly rate. No additional travel expenses will be reimbursed.

ARTICLE 10. MISCELLANEOUS PROVISIONS

- 10.1 **EQUAL EMPLOYMENT OPPORTUNITY.** In connection with this Agreement and the Project, City and CRC shall not discriminate against any employee or applicant for employment because of race, color, sex, national origin, disability or marital status. City and CRC will take affirmative action to ensure that the contractor used for the Project does not discriminate against any employee and employees are treated during employment without regard to their race, age, religion, color, gender, national origin, disability or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- 10.1.1 CRC shall insert the foregoing provision in all contracts relating to this Project.
- 10.2 **TITLE VI – CIVIL RIGHTS ACT OF 1964.** City and CRC shall comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), 49 C.F.R., Part 21, and related statutes and regulations.
- 10.2.1 CRC shall insert the foregoing provision in all contracts relating to this Project.

- 10.3 NO THIRD PARTY RIGHTS CREATED. City and CRC each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners, to the other party to this Agreement and to their successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement. The Services provided for in this Agreement are for the sole use and benefit of City and CRC. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than City and CRC.
- 10.4 WARRANTIES/LIMITATION OF LIABILITY/WAIVER. City reserves all rights afforded to local governments under law for all general and implied warranties. City does not waive any rights it may have to all remedies provided by law and therefore any attempt by CRC to limit its liability shall be void and unenforceable.

ARTICLE 11. EXTENT OF AGREEMENT:

- 11.1 APPLICABLE LAW/CHOICE OF FORUM AND VENUE. This Agreement is made under and will be construed in accordance with the laws of the State of Tennessee without giving effect to that state's choice of law rules. The parties' choice of forum and venue shall be exclusively in the courts of Williamson County, Tennessee. Any provision of this Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.
- 11.2 ENTIRE AGREEMENT. This Agreement, including these terms and conditions, represent the entire Agreement between City and CRC for this Project and supersedes all prior negotiations, representations or agreements, written or oral. This Agreement may be amended only by written instrument signed by City and CRC.

ARTICLE 12. DISPUTE RESOLUTION, BREACH.

- 12.1 If a dispute should arise relating to the performance of or payment for the Services under this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder. No arbitration or mediation shall be required as a condition precedent to filing any legal claim arising out of or relating to this Agreement. No arbitration or mediation shall be binding.
- 12.2 BREACH. Upon deliberate breach of the Agreement by either party, the non-breaching party shall be entitled to terminate the Agreement with notice, with all of the remedies it would have in the event of termination, and may also have such other remedies as it may be entitled to in law or in equity.

ARTICLE 13. SURVIVAL.

The provisions contained in this Partnership Agreement shall survive the completion of or any termination of the Agreement, contract or other document to which it may accompany or incorporate by reference or which subsequently may be modified, unless expressly excepted from this Article upon consent of both parties.

BY: _____
Mekayle Houghton
Executive Director
Date: _____

BY: _____
Dr. Ken Moore
Mayor
Date: _____

Approved as to Form:

Shauna R. Billingsley, City Attorney

COF Contract 2018-0270, ATTACHMENT A

Below is a review of proposed projects and events CRC will coordinate. An * will indicate in which fiscal years the events will take place.						
Project	Number of events per year	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
Stream adoption and mangament of adoptees by local community groups and buisnesses.	2 Adoptions	*	*	*	*	*
Stream Stewardship events	24 Over Contract Period	*	*	*	*	*
City special event and festival outreach	3	*	*	*	*	*
iCreek promotion to 500 citizens	1		*	*	*	*
Water stewardship to local schools	2	*	*	*	*	*
Watershed education to HOA/buisnessess	3		*	*	*	*
River friendly farms	2	*	*	*	*	*
Rain garden retrofits at City Parks	1		*	*	*	*
VSA and Illicit Detection Discharge and Elimination (IDDE) program evaluation and assistance	1	*	*	*	*	*

CRC Project Summaries

All of the following events will be co-sponsored by the City

Stream Adoption and management of adoptees by local community groups and businesses

CRC shall facilitate stream segment adoptions within our City watersheds. This shall consist of approaching local business and/or community groups in order to secure a commitment to annual stream stewardship events to be completed by the adoptees. CRC will provide assistance to the adoptees and be responsible for ensuring stewardship events are being conducted by the adoptees.

Stream adoptee stewardship event per segment

As part of the stream adoption program CRC will ensure a stream stewardship one event is held per adoptee per contract period. A stream stewardship event can be but not limited to: riparian buffer implementation, riparian buffer planting, stream bank live staking, stream clean up, public education, involvement, or outreach, structural BMP implementations, or other activities shown to provide water quality benefits to the City's water resources within the adoptees segments, as approved by the City's Stormwater Coordinator

City special event and festival outreach

CRC shall attend City festivals such as Bluegrass on the Harpeth, Main Street Festival, Pumpkinfest, Pilgrimage, etc in order to promote water quality of the City's water resources. Events in which the City already participates in (Arbor Day, Environmental Science Day, etc) cannot count towards meeting this measure. This may come in the form of street booths, flyer handouts, or other public education, outreach, or involvement efforts as approved by the City's Stormwater Coordinator.

Online environmental tool promotion to 500 citizens

CRC shall promote its web-based watershed assessment tools such as iCreek, Trash map, Water Quality Maps, etc to City residents. This can be in the form of attending HOA meetings, holding local workshops, or other methods as approved by the City's Stormwater Coordinator.

Water stewardship to local schools

CRC shall provide local water quality education, outreach, or involvement to local City schools to promote water quality. This shall be in the form of classroom interactions, field trip events, Creek Critters, or other methods as approved by the City's Stormwater Coordinator.

Watershed education to HOA and/or local businesses

CRC shall reach out to local HOA's and/or local businesses to promote water quality. This may consist of attending HOA meetings and/or meeting with local business owners in order to advocate practices that are beneficial to water quality that they can implement onsite. These practices will not be defined as they will most likely be site specific.

River Friendly Farms

CRC shall hold a workshop for water quality best management practices for the local agriculture community. They will target Franklin farms or farms upstream of Franklin in Williamson County in order to promote management strategies for farms such as: livestock management, exclusionary fencing, alternative watering solutions, and success stories from farmers that have used the practices.

Stormwater retrofits in City Parks

CRC shall work with City Parks and Stormwater staff in order to implement stormwater retrofits such as rain gardens, bioretention, detention, pervious pavers or concrete, infiltration basins, etc to provide detainment and treatment of impervious areas in City Parks.

VSA and Illicit Detection Discharge and Elimination (IDDE) program evaluation and assistance

CRC shall engage with City Staff to review and evaluate the results of the City’s NPDES MS4 permit required VSA and IDDE program efforts. CRC and City Stormwater staff will review the annual reports generated from both these programs to identify potential further partnership efforts to improve the City water quality within watersheds. This may be but not limited to; fish barrier removal, impervious material removal from stream channel or banks, channel alterations, illicit storm sewer connections, illicit discharge to the MS4 and/or water resources, or others as approved by the City’s Stormwater Coordinator.