
BOARD OF MAYOR & ALDERMEN *WORK SESSION* MINUTES
TUESDAY, JUNE 25, 2019 – 5:30 P.M.
CITY HALL BOARD ROOM
FRANKLIN, TENNESSEE

Board Members

Mayor Ken Moore	P		
Vice Mayor Clyde Barnhill	P	Alderman Dana McLendon	P
Alderman Brandy Blanton	A	Alderman Margaret Martin	P
Alderman Pearl Bransford	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Scott Speedy	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Lisa Clayton, Parks Director	P
Vernon Gerth, Assistant City Administrator		Michelle Hatcher, Water Management Director	
Mark Hilty, Assistant City Administrator	P	Paul Holzen, Engineering Director	P
Kristine Brock, Assistant City Administrator	P	Emily Hunter, Planning & Sustainability Director	P
Shauna Billingsley, City Attorney	P	Kevin Townsel, HR Director	P
Deb Faulkner, Police Chief		Joe York, Streets Director	P
Rocky Garzarek, Fire Chief	P	Michael Walters Young, Budget/Analytics Manager	
Jordon Shaw, IT Director	P	Lanaii Benne, Assistant City Recorder	P
Tom Marsh, BNS Interim Director	P	Linda Fulwider, Board Recording Secretary	P
Jack Tucker, SES Director	P		

Call to Order

Mayor Ken Moore called the Work Session to order at 5:30 p.m.

Eric Stuckey introduced new team member Angie Johnson, Deputy Assistant City Recorder. She will be working closely with Lanaii Benne, Assistant City Recorder, and with other Administration team members. Ms. Johnson worked a number of years as City Clerk in Laramie, Wyoming.

Citizen Comments

- Ted Baker, 1005 Evans Street, Franklin: They are new to the area and were not aware that Evans Street is inundated with water on a regular basis. This is a health and safety issue. His house is uninhabitable with water 4 ft. deep in the garage and house. He said City officials told him that's just the way it is. The water running down to his home is filled with all sorts of nasty trash in it. At some point the City allowed the house to be built, so it is the responsibility of the City to make sure it is safe. Every single home on the street has this trouble. He looks to City Aldermen to get short and long-term solutions to this problem. He has spent thousands of dollars and now has sandbags around his house. The house was constructed in 2010. Staff will follow up with Mr. Baker.

WORK SESSION DISCUSSION ITEMS

1. **19-0652 Presentation on the Rollout of Blue Bin Franklin Recycling Program.**

Milissa Reierson, Communications Manager
Jack Tucker, SES Director
Mark Hilty, ACA/Public Works

Blue Bin Recycling Program:

- ❖ New Mascot and Logo
Bin Franklin is the new mascot (blue bin)
Logo BLUEBIN Recycle Franklin
- ❖ Online Registration
[Reserve your Blue Bin now!](#) (click link to register)
Citizens who register by August 30 will be entered into a random drawing:

- *Set-up fee waived(100 residents will be chosen at random)
- *Pilgrimage Festival Tickets (pair of tickets to the 2-day festival to one resident)

- ❖ Web Page
- ❖ New Brochure
- ❖ Bill Inserts and Door Hangers (Hangers are for the bins)
- ❖ Banner Stands for Festival Signup
- ❖ T-Shirts for Giveaways at Festivals
- ❖ Educational Banner sealed in the Tops of Bins
- ❖ Recyclable Bag for Giveaways (To carry recyclable items to bin)

Next Steps:

- ❖ Launch Bin Franklin and sign ups at Pumpkinfest
- ❖ Booth at Family Day
- ❖ Booth at Candy Cane Hunt
- ❖ Booth at Tree Lighting
- ❖ Possible second round of hangers in 2020
- ❖ Possible Kite Day with Bin Franklin in March 2020

Discussion:

- ♦ Alderman Petersen suggested education on how to break down boxes to be recycled
- ♦ Vice Mayor Barnhill: Had a call from someone living in a complex with a dumpster for resident trash. They had a designated spot to leave blue bags for pickup. Will residents in complexes with dumpsters be able to get blue bins to place in a designated area for curbside recycling?
- ♦ Alderman Burger explained why it is important to enter an account number on the registration. Residents can register quickly through SES as well.
- ♦ To date, 1,845 people have signed in to register for blue bins.

2. 19-0598 Presentation from the Franklin Housing Authority on Redevelopment and New Construction Projects.

**Kathleen Sauseda, Housing Development Coordinator
Tom Marsh, Interim Director BNS**

Derwin Jackson, Steve Shock, and Doug Johns were present. The affordable housing is southwest of the center of the City.

FHA Sites/Redevelopment Progress Update:

Redevelopment Completed	Redevelopment in Progress	Future Redevelopment
Park Street	Cherokee Place	Brookwood Avenue
Reddick Street	Spring Street	Short Court
	Johnson Circle	

Reddick Street: Reddick Street Apartments – Twin Homes; Reddick Senior Residence; Reddick Street Apartments – Townhomes.

Park Street: Elderly and Family Housing

Spring Street/Johnson Circle: FHA Offices and Future Housing Rehabilitation

Shawnee Drive/Cherokee Place: Chickasaw Senior Residences and Cherokee Place Family Housing

Short Court: Two-story Single-Family Homes and Twins Individual Front Entrances and Off-Street Parking; Live-Work Units – First Floor Retail/Offices Upper Floor Living Units.

Brookwood Avenue: Single Family Homes and Twins; Two-story Townhouses; 4-Story Multi-Family Residential.

The developments will blend with other housing in the City. They identified the funding mechanisms for each project. The project with 100 units of family housing will include some that will be available for home ownership.

Mayor Moore congratulated the Authority for the presentation and a great plan, and said they are a high performing Housing Authority.

3. 19-0619 **★Consideration of Approval to Enter a Construction Agreement with AT&T Regarding Relocation of Aerial and Fiber Lines that are Currently Mounted to MTEMC Poles on Site of the New COF Fire Station 7 (COF Contract 2019-0185).**
Brad Wilson, Facilities Project Manager
 Construction agreement for relocation of lines for Fire Station 7.
4. 19-0615 **★Consideration of COF Contract 2019-018 with Milcrofton Utility District of Williamson County, Tennessee for Domestic and Fire Sprinkler Water Services for the City of Franklin Fire Station 7.**
Brad Wilson, Facilities Project Manager
 Eric Stuckey asked that the Board grant him authority to work with Milcrofton on the water service. The aldermen were open to that.
5. 19-0639 **★Consideration of ORDINANCE 2019-21, an Ordinance to Amend Title 17-Municipal Solid Waste Disposal, for the Purpose of Eliminating Commercial Dumpster Services Provided by the City of Franklin.**
[First of Two Readings] **Jack Tucker, SES Director**
Mark Hilty, ACA/Public Works
 Mr. Stuckey noted, per BOMA direction the City is discontinuing commercial dumpster services because of a small customer base. Existing customers have the option to buy their existing dumpsters but will have to engage commercial haulers. Per Mark Hilty, rollouts with multiple pick-ups per week will continue for commercial customers.
6. 19-0651 **★Consideration of ORDINANCE 2019-22, an Ordinance to Amend Appendix A- Comprehensive Fees and Penalties, for the Purpose of Eliminating Commercial Dumpster Services Provided by the City of Franklin.**
[First of Two Readings] **Jack Tucker, SES Director**
Mark Hilty, ACA/Public Works
 No questions or comments
7. 19-0602 **Consideration of RESOLUTION 2019-57 to Authorize the Parks Department to Submit an Application to the Tennessee Urban Forestry Council for the Planting of Trees at a City Water Plant**
Lisa Clayton, Parks Director
 No questions or comments
8. 19-0644 **★Consideration of RESOLUTION 2019-62, a Resolution to Rescind Resolution 2019-55, a Resolution Awarding the Third-Party Administrator Contract for the City's Workers Compensation Program to PMA Companies in the Amount of \$73,978, beginning with the Policy Year Beginning July 1, 2019 and for a Term of Award, for the Risk Management Division of the Human Resources Department, and Rejecting All Bids for Said Procurement (Purchasing Office Procurement Solicitation 2019-011; Contract 2019-0160)**
Kevin Townsel, HR Director
Sara Sylvis, Risk/Benefits Manager
 Awaiting approval from the State to allow self-insured worker's compensation. Staff determined this company could not provide what is needed by the City.
9. 19-0638 **Consideration of RESOLUTION 2019-60, a Resolution to Award the Online Training and Tracking Software Contract 2019-0213 for the City's Training Program to Knowledgecity in the Amount of \$8,811.95 Annually.**
Kevin Townsel, HR Director
 No questions or comments.

10. 19-0681 **★Consideration of RESOLUTION 2019-63, a Resolution Authorizing Condemnation for 801 Crescent Centre Drive, Franklin, Tennessee.**
Shauna Billingsley, City Attorney
City staff determined that Carothers Parkway will be widened in the future. While that project is not currently funded, when applications for new construction are presented to City staff, future improvements are considered. The owners of 801 Crescent Centre Drive presented a plan to engineering that shows them building inside the future Carothers Parkway. Staff met multiple times with the owners and their attorney. At each meeting, staff explained the City would need the right of way in future, but willing to purchase the right of way now. The owners were asked to have the property and right of way appraised so the City could determine a purchase price. The owners mistakenly think the City wants the ROW dedicated without compensation. That is untrue and was made clear at the meetings. Instead of an appraisal, the City received a Writ of Mandamus. Resolution 2019-63 will authorize the City to obtain its own appraisal and file condemnation proceedings if needed.
11. 19-0680 **Consideration of Creating a Competitive Sealed Proposal Process to Purchase Goods and Services.**
Shauna Billingsley, City Attorney
There have been changes in procurement law in the last few years. A competitive Sealed Proposal Process can be used in place of competitive sealed bids. The City would need to adopt an ordinance with criteria set forth in T.C.A. The Board and City staff would consider and approve, under the restrictions and requirements of the state law and a procurement code adopted by the Board by ordinance, that the use of competitive sealed bidding is either not practicable or not advantageous to the municipality. This is a better fit for some of our procurements
12. 19-0620 **Consideration of Liquor License RENEWAL for Case Select Wines and Liquors (Thomas Michael Klaritch, and John Matthew Klaritch, Managing Agents), 3046 Columbia Avenue, Franklin, Tennessee 37064.**
Lanaii Benne, Assistant City Recorder/Records
No questions or comments.
13. 19-0621 **Consideration of Liquor License RENEWAL for Harpeth Liquors (Satish Kumar Patel, Managing Agent), 1203 Murfreesboro Road, Suite 503, Franklin, Tennessee 37064.**
Lanaii Benne, Assistant City Recorder/Records
No questions or comments.
14. 19-0622 **Consideration of Liquor License RENEWAL for Radhe Radhe Bal, LLC, d/b/a Del Rio Wine & Spirits (Ranjanben Patel, Managing Agent), 111 Del Rio Pike, Franklin, TN 37064**
Lanaii Benne, Assistant City Recorder/Records
No questions or comments.
15. 19-0623 **Consideration of Liquor License RENEWAL for The Bottle Shop at McEwen (Lisa Quillman and Nancy Jones Quillman, Managing Agents), 1556 West McEwen Drive, Suite 102, Franklin, Tennessee 37067.**
Lanaii Benne, Assistant City Recorder/Records
No questions or comments.
16. 19-0624 **Consideration of Certificate of Compliance for Wine in Grocery Stores for Franklin Bakehouse, located at 100 East Main Street, Franklin, TN 37064 (Angela M. Muir, Managing Agent; and William B. Muir, CFO)**
Lanaii Benne, Assistant City Recorder/Records
No issues noted.

Other Business

None

Adjournment

Work Session adjourned @ 6:22 p.m.

Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office - 8/7/2019