Elected Officials & Administration

Dr. Ken Moore, Mayor

Eric Stuckey, City Administrator

Lanaii Benne, Assistant City Recorder

Outline
- **Elected Officials Division**
- **Administration Division**
- **Program Enhancement Requests**
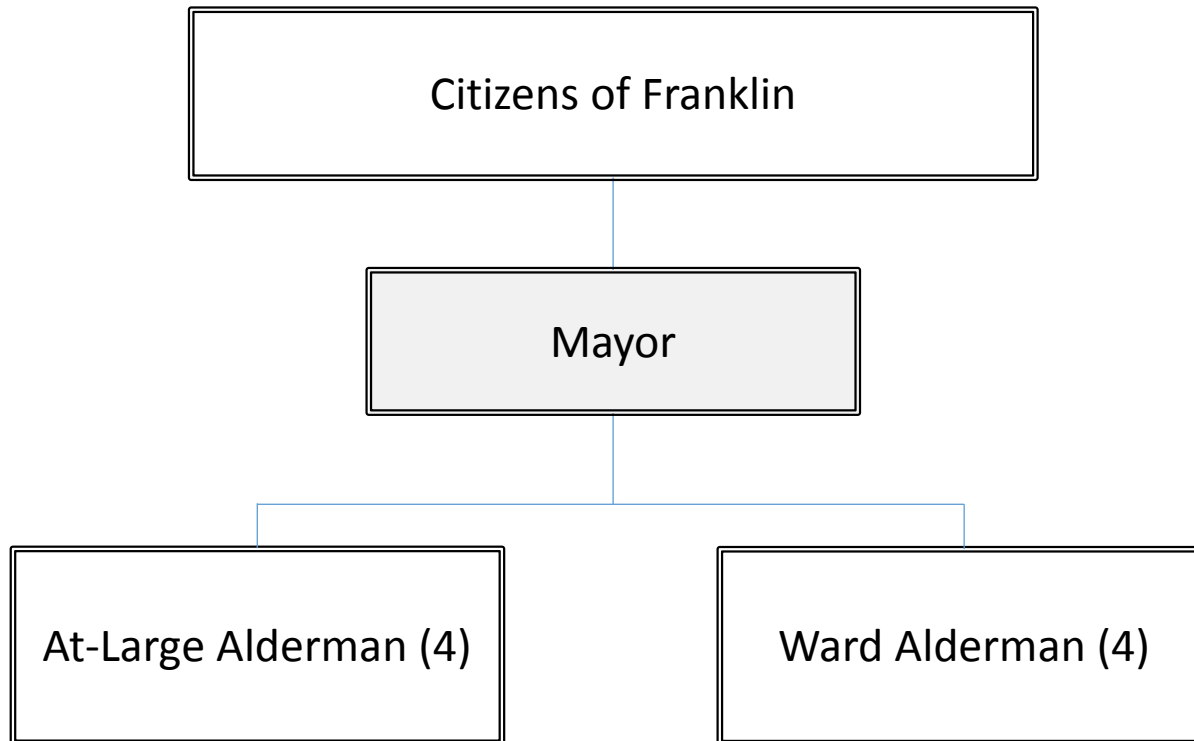- **Summary**

Purpose of Department

The City of Franklin is governed by its elected officials, the Board of Mayor and Aldermen. The Board is comprised of the Mayor and eight Aldermen. Four aldermen are elected from the four political divisions of the City called wards; four are elected at-large. This governing board is responsible for deciding on the city's policies and procedures by passing Resolutions, Ordinances and the Municipal Code.

Organization Chart

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              ┌─────────────────────────────────┐
              │       Citizens of Franklin       │
              └─────────────────────────────────┘
                              │
                   ┌─────────────────────┐
                   │        Mayor        │
                   └─────────────────────┘
                              │
         ┌────────────────────┴────────────────────┐
┌──────────────────────┐              ┌──────────────────────┐
│  At-Large Alderman (4)│              │   Ward Alderman (4)   │
└──────────────────────┘              └──────────────────────┘
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Base Budget Request:

Budget Summary

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	2017 v. 2018 $	2017 v. 2018 %
Personnel	231,342	245,071	259,925	230,150	243,738	-16,187	-6.2%
Operations	43,908	98,113	63,436	64,022	137,547	74,112	116.8%
Capital	0	0	0	0	0	-	0.0%
Total	275,250	343,184	323,361	294,172	381,285	57,925	17.9%

The Board of Mayor and Aldermen includes the Mayor and eight aldermen: four serving at-large, and four serving as ward aldermen.

The budget is essentially level funded; though a large increase is occurring in expenses as the City will hold a municipal election October 24, 2017 for the offices of Ward Aldermen. The following City election for the offices of Mayor and Aldermen at Large will be in October of 2019 (FY 2020).
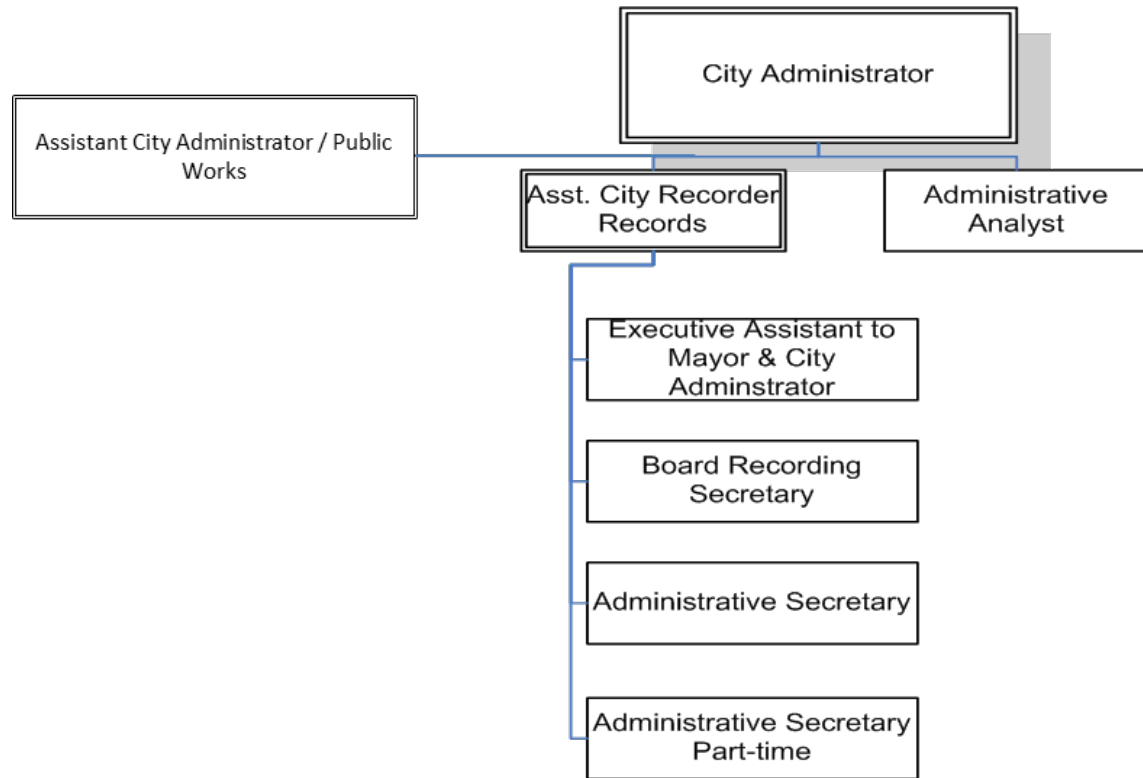
Purpose of Department

The Administration Office handles the general administration of the City and executes the policies and objectives of the Board of Mayor and Aldermen.

In addition to overseeing the day-to-day operations of the City, the City Administrator works closely with the Board and professional staff to chart the strategic direction of the City.

Organization Chart

Base Budget Request: Administration

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	$	%
Personnel	483,569	510,140	604,393	553,762	659,257	54,864	9.1%
Operations	54	-17,958	33,869	42,752	23,591	-10,278	-30.3%
Capital	0	0	0	0	0	-	0.0%
Total	483,623	492,182	638,263	596,514	682,848	44,586	7.0%

The Administration department currently employs 6 full time employees and 1 part time employee. A full time Administrative Analyst (Intern) position remains vacant.

Although essentially level-funded, the large personnel increase is a result of budgeting for a full-time Assistant City Administrator for Public Works. *(Further reorganization is likely as part of the final budget which will affect this budget request)*

Program Enhancement Requests

Elected Officials

Computer setup for Admin small conference room	$1,300

Administration

Reclassification of FT Admin Secretary to FT Admin Assistant	$10,372
PT Admin Secretary to FT Admin Secretary	$21,305
Administrative Assistant for Administration	$49,490
Replacement Photo Copier	$13,000
Total	**$95,467**

Summary

The Administration team will continue to support the Elected Officials & the City organization in daily operations, strategic management & leadership.

Our City team will continue to operate focused on our five key principles:

Excellence - Innovation - Teamwork Integrity - Action-oriented