

9. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division**

Please detail any restricted parking areas on the event map.

Event Map: [Franklin on the Fourth 2019 Map Logos.jpg \(1\).jpg](#)

10. **Person in charge on day of event:** Scott Ducaj

Cell: 615-479-7751

E-mail address: tbugle@aol.com

11. **Name and Cell Number of at least two others available on day of event:**

Name: Mike Wyatt

Cell: 615-260-4563

E-mail address: mkentwyatt@comcast.net

Name: Paul Deyo

Cell: 615-898-5562

E-mail address: pablod953@tds.net

- 12.

Please attach a list containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

Administrative Contact List: [FOT4 Administrative Contact List.pdf](#)

13. **Where is your organization based?** Williamson County

14. **Is your organization authorized to do business in Tennessee?** Yes

15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes

IRS tax exemption letter: [IRS Letter Lions Club.pdf](#)

16. **Will you charge an admission fee?** No

Average admission fee:

17. **Will you charge a vendor participation fee?** Yes

Average vendor participation fee? 150.00

18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**

19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** Yes

20. **Is this event a fundraiser?** Yes

What organization will be the benefactor of event? Franklin Lions Club

What percentage of funds will they receive? 100

21. **Will parking in the area of the event need to be restricted or prohibited?** Yes

22. **Will any sound amplification equipment be used during the event?** Yes

23. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**

***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**

Business Name

Ace's Kettlecorn
Wild Bill's Old Fashion Soda Pop Co.
Begley
Clay's Kitchen
Sunshine Oasis
Papa Doo's & Mama "D"
Buffaloe's Sausage on a Stick
Rice Rice Baby

Jamba Juice Nashville
Kirby's Mini Donuts
DH & H
Delicious Columbiana
Kona Ice
The Farm at Natchez Trace
Lions Club
The Candlerly
Williamson Medical
old sarges jerky
Sip Greentea Hawaii/ Rising Tide
Leaffilter
WCCAC
VFW
Patriot Strong, LLC (dba-1st Sgt Salsa)
Kaye's Krafts & Kreations
Agnes & Dora by Elisha & Ericca
Poo Doo Leash
Randall Hanson
Lynchburg Soap Company
Tennessee Foundation Services
LulaRoe Jennifer Whittaker
Design and Print Store
Renewal by Andersen
Artwork by Deb'z
Lucky Lindy Jewelry
Handmade 4 Dolls
Sporalley Designs
Paige's Face Painting
Keoki's Korner
Southern Hustle
Crazy Lucky Soaps
Helen's Pop Art
Shimmer Shine Design
Nonperishable fruits and more
Walnut Hill Woodworks
Kiwanis
Southern Jerky Company
Seal Smart LLC
4 Paws Pastries
Frazz

Kanew for Congress
Jacia Jewels
Eleven Graces
Wellness Center of Franklin
New Frontier Outfitters
Ray & Ethelene's Jewelry
Team Whitt Designs
Pinnacle Home Improvement
Novel Lockwood Glen
David Price Center
Bows & Such

25. **Will food, beverages, or merchandise be sold or given away?** Yes

Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.

Clean Up Plan and Provider: [FOT4 Clean up Plan and Provider.pdf](#)

26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a [grease waste hauler](#) to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

27. **Will you require a temporary water tap?** Yes

If yes, please list exact locations: On the square at 3rd Avenue South

28. **Will alcohol, beer, and/or wine be given away or sold?** No

If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.

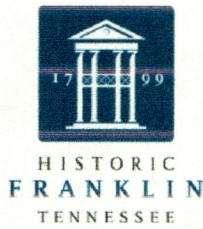
29. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes

Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*

30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*

Good Neighbor Letter: [FOT4 Good Neighbor Letter 19.pdf](#)

Good Neighbor Letter Mailing List: [FOT4 Good Neighbor Mailing List.pdf](#)



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 4) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 5) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 6) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 7) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 8) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 9) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 10) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: Scott A. Doney Date: 3/29/2019
 (Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on _____, 20____.

 Dr. Ken Moore, Mayor

 Eric S. Stuckey, City Administrator

 * **Return application to:** *
 * City Administrator's Office *
 * City Hall *
 * 109 1st Ave South *
 * Franklin, TN 37065 *
 * 615-791-3217 *
 * 615-790-0469 (FAX) *
 * *****

Event Franklin on the Fourth, 4th of July

Name: Festival



HISTORIC
FRANKLIN
TENNESSEE

FORM 1

Signature: _____

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

- Any site-built platforms (stages) and/or bleachers
- Any electrical work utilizing site-constructed equipment or wiring
- Any electrical equipment or work utilizing in excess of 120 volts

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.

Event Name: Franklin on the Fourth, 4th of July Festival



Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Scott Ducaj - Franklin Lions Club

Event Name: Franklin on the Fourth, 4th of July Festival

Event Date(s): 07/04/2019

- 1. Time amplification equipment will be used:** From: 08:30:00 AM To: 07:30:00 PM
- 2. Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). Provide map/layout if necessary.:

On the square in front of Green Bank

Sound Amplification Map: [Franklin on the Fourth 2019 Map Logos.jpg \(1\).jpg](#)

- 3. For what purpose will sound amplification be used?** Please list all that apply.
 - o Announcements/Speeches
 - o Band/Singers

- 4. Type of Amplifier:**
 - o Fixed
 - o PA System

5. **Number of Amplifiers:** 4 **Number of Speakers:** 8 **Number of Performers:** 63

- 6. Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Scott Ducaj

Cell: 615-479-7751

E-Mail: tnbugle@aol.com

Name: Mike Wyatt

Cell: 615-260-4563

E-Mail: mkentwyatt@comcast.net

Authorized Signature: Scott Ducaj

Date: 03/30/2019

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

2019 Franklin On The Fourth

Vendor Location

JEFF FORD
STATE REPRESENTATIVE

Marsha Blackburn
For U.S. Senate

To I-65
HWY 96

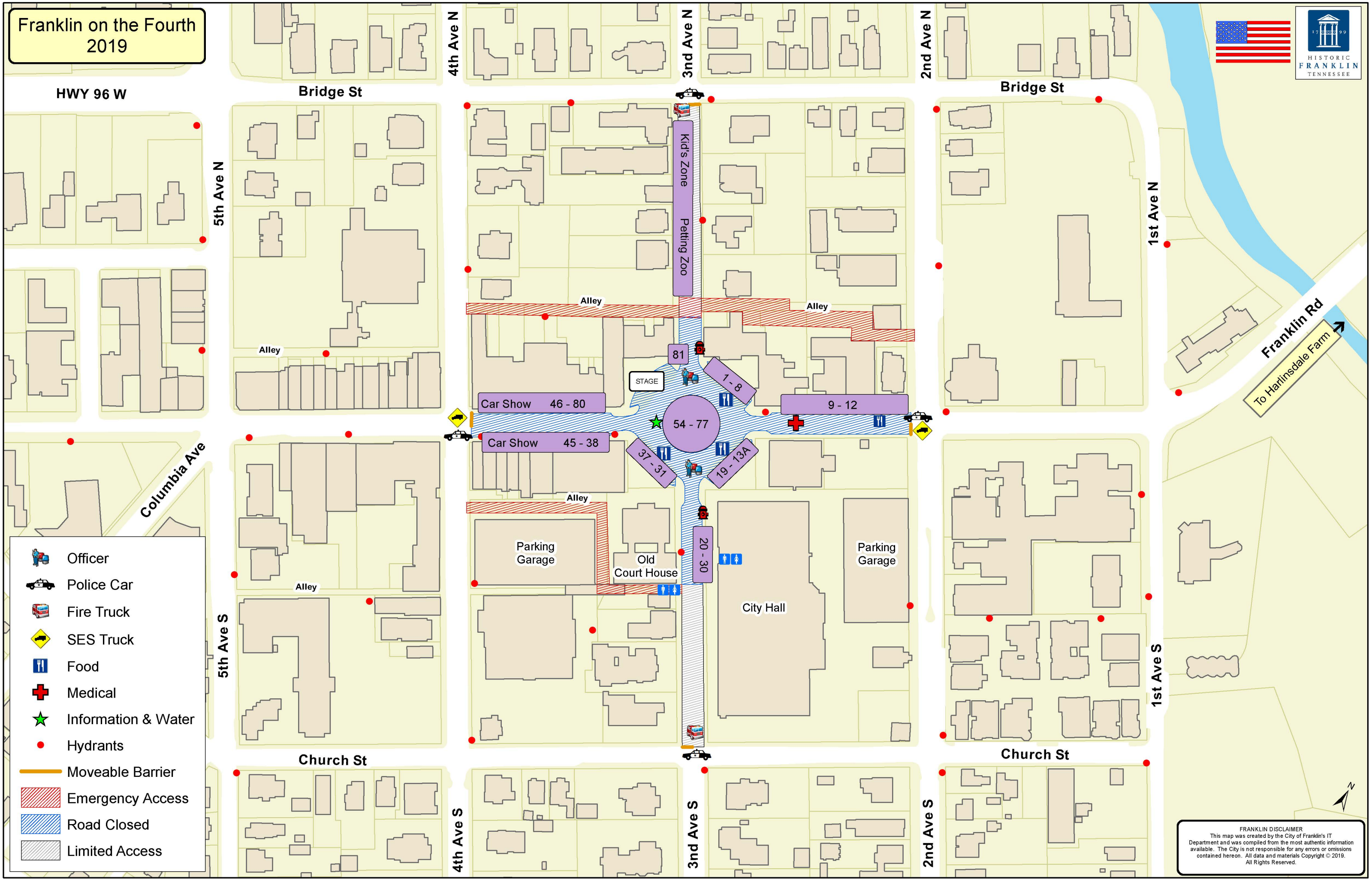
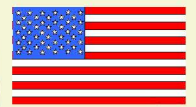
BRANDON OGLES
STATE REPRESENTATIVE

HISTORIC FRANKLIN TENNESSEE



- | | |
|----------------------------|-------------------------------|
| 1. Marsha Blackburn | 42. Southern Hustle |
| 2. Jeff Ford | 43. VFW |
| 3. Kirby's Mini Donuts | 44. Old Sarges Jerky Hut |
| 4. Kirby's Mini Donuts | 45. Old Sarges Jerky Hut |
| 5. Wild Bill's O.F. Soda | 45a. Brandon Ogles |
| 6. Wild Bill's O.F. Soda | 46. Shimmer Shine Designs |
| 7. Ace Kettle Corn | 47. Seal Smart, LLC |
| 8. Ace Kettle Corn | 48. Sip Green Tea Hawaii |
| 9. Jacia Jewels | 49. Design & Print Store |
| 10. Jacia Jewels | 50. LulaRoe J. Whitaker |
| 11. . | 51. Keoki's Korner |
| 12. . | 52. The Farm at Natchez Trace |
| 13a. Heritage Foundation | 53. The Farm at Natchez Trace |
| 13. DH & H | 54. Poo Doo Leash |
| 14. Papa Doo's & Mama | 55. Artwork by Debz |
| 15. Buffaloes Sausage | 56. Paige's Face Painting |
| 16. Jamba Juice | 57. Agnes & Dora by E & E |
| 17. Clay's Kitchen | 58. Agmes & Dora by E & E |
| 18. Sunshine Oasis | 59. Lucky Lindy Jewelry |
| 19. Sunshine Oasis | 60. Leafilter |
| 20. Walnut Hill Woodw. | 61. Renewal By Anderson |
| 21. Pinnacle Home Imp. | 62. Southern Jerky Company |
| 22. Team Whit Designs | 63. Patriot Strong |
| 23. Jackie's Korner | 64. The Candlery |
| 24. Jackie's Korner | 65. FRAZZ |
| 25. Eleven Graces | 66. Williamson Medical |
| 26. 4 Paws Pastries | 67. Handmade 4 Dolls |
| 27. New Frontier Outfit. | 68. Spuralley Designs |
| 28. Wellness Center of F. | 69. David Price Center |
| 29. Kanew for Congress. | 70. Helen's Pop Art |
| 30. Non Perishable Fruits | 71. Crazy Lucky Soaps |
| 31. Delicias Columbiana | 72. Kay's Krafts & Kreations |
| 32. Rice Rice Baby | 73. Kay's Krafts & Kreations |
| 33. Rice Rice Baby | 74. Lynchburg Soap Company |
| 34. Kona Ice | 75. Randall Hanson |
| 35. Kona Ice | 76. Randall Hanson |
| 36. Begley's Dogs | 77. WCCAC |
| 37. Begley's Dogs | 78. Lions Club Info & Water |
| 38. R & E Jewelry | 79. Lions Club Info & Water |
| 39. R & E Jewelry | 80. Novel Lockwood Glen |
| 40. TN Foundation Services | 81. Bows & Such |
| 41. Kiwanis | |

Franklin on the Fourth
2019



- Officer
- Police Car
- Fire Truck
- SES Truck
- Food
- Medical
- Information & Water
- Hydrants
- Moveable Barrier
- Emergency Access
- Road Closed
- Limited Access

FRANKLIN DISCLAIMER
 This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2019. All Rights Reserved.





**Franklin on the Fourth
Clean up Plan & Provider**

Clean up will be done by The Franklin Lions Club and Zia Music Production.
Sanitation will also be provided by the City of Franklin

Franklin on the Fourth Administrative Contact List



Franklin Lions Club
P.O. Box 521
Franklin, TN 37065
Brad Coleman – President

Franklin Lions Club
P.O. Box 521
Franklin, TN 37065
Scott Ducaj – 2nd Vice President,

Zia Music Production/TN Events
P.O. Box 140835
Nashville, TN 37214
615-479-7751
TnBugle@aol.com
Director, Franklin on the Fourth

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: May 4, 2015

FRANKLIN LIONS CHARITIES INC
% CLAUDE BATES
PO BOX 521
FRANKLIN TN 37065-0521

Person to Contact:

S LENARD
ID #0203196

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

31-1677299

Dear Sir or Madam:

This is in response to your April 7, 2015, request for information regarding your tax-exempt status.

Our records indicate you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 2000.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/charities for information regarding filing requirements. Specifically, note that section 6033(j) of the Code automatically revokes the tax-exemption of any organization that fails to satisfy its filing requirement for three consecutive years. The automatic revocation of exemption is effective as of the due date of the third required annual filing or notice. The IRS maintains a list of organizations whose tax-exempt status was automatically revoked at IRS.gov.

If you have any questions, please call the phone number in the heading of this letter.

Sincerely,



Tamera Ripperda
Director, Exempt Organizations

Good Neighbor Letter

Franklin On The 4th Fourth of July Celebration On the Square in Historic Downtown Franklin, TN

*In Cooperation & Sponsored by The City of Franklin
Benefiting*



The Franklin Lions Club



General Information

Date: Thursday, July 4th, 2019

Time: 10am – 8:30pm

Music: 10 a.m. – 8:00pm

Location: On the Square in Historic Franklin

Street Closures: Main Street at 2nd Avenue., The Square, Main Street to 4th Avenue.
1 block of 3rd Avenue North & South

Closure Time: July 4th, 1 a.m.

Open Time: July 4th, Midnight

Event Organizer: Franklin Lions Club, Scott Ducaj, TnBugle@aol.com

On Site Phone: 615-479-7751

This family-friendly event is organized and produced by The Franklin Lions Club in conjunction with the City of Franklin and TN Events. Last year's event attracted more than 3,000 people and this year's event should be similar. There will be over fifty food & craft vendors, music stage, antique cars, and a kid's zone. The Kid's zone will be filled with things to dazzle the little ones including inflatables, climbing walls, slides, interactive crafts & a petting zoo. The Children's Parade will begin at 5 p.m. starting at Main Street and 4th Avenue. There will be Prizes for best costume and decorated bikes and wagons. Pets are welcome!

Its purposes are to celebrate the 4th of July by showcasing high quality superb musical entertainment, acquaint the public with the restored historic downtown area, and raise money for the Franklin Lions Club. *Founded in 1945, Franklin's Lions club is the oldest civic organization in the city. Events for Franklin on the Fourth will kick off at 10 a.m. in downtown Franklin. For more information, please visit: www.TNEventInfo.com.* This event concludes at 8:30 p.m.

The Franklin Lions Club does appreciate the fact that there are many businesses downtown serving as not only a great backdrop for the festival, but also giving the patrons many options in shopping. We realize that you are here year round and will do all we can do to make this a favorable experience for your business as well as our guests. We are trying to minimize the amount of time for street closures, to a minimal amount for set up and clean up. We also understand that we are in a residential neighborhood and that volume can be an issue. All our sound engineers (which control all stage groups) are equipped with sound meters to ensure the volume stays within acceptable neighborhood guidelines and levels.

We are excited to be downtown and look forward to a great day!

Scott Ducaj, Director
Franklin on the Fourth
Franklin Lions Club

Open Issues:

Open Issues: 4

electrical

FOT4 Rules & Regulations - Signed.pdf [0 redlines]

1. electric permit

City of Franklin
Ran Edwards
rane@franklintn.gov
4/10/19 7:02 AM
Special Event - 1

It will be necessary to pull an electrical permit for this event

Fire Protection Review

FOT4 Administrative Contact List.pdf [0 redlines]

2. Special Event

City of Franklin
Curt Edelmann
curt.edelmann@franklintn.gov
4/10/19 1:52 PM
Special Event - 1

Please add phone numbers to the contact list so we can get in touch with you during set-up and throughout the event.

3. Special Event

City of Franklin
Curt Edelmann
curt.edelmann@franklintn.gov
4/10/19 1:53 PM
Special Event - 1

Please try to provide any submitted items in .pdf format.

4. Special events

City of Franklin
Curt Edelmann
curt.edelmann@franklintn.gov
4/10/19 2:01 PM
Special Event - 1

Please address the following comments. It is not necessary to redo the drawing.

The drawing shows a petting zoo in front of the access to the fire lane. The fire department requires the alley to be open. Access must also be available to the parking lot.

The drawing does not show all of the hydrants in the vicinity of the square. A 10-foot clear space is required in front of every hydrant.

Thank you.

Closed Issues:

Closed Issues: 0

No closed Issues Found

Staff Conditions:

Staff recommends approval with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- The applicant will participate in a walk-through of the area prior to the event.

Risk Management:

- Lions Club and Zia Music will provide updated certificates of insurance naming the City as additional insured.

Sanitation and Environmental Services:

- Department will provide cleanup during event.

Streets Department:

- Department will set-up closure and provide barricades beginning at 4 a.m. on Thursday, July 4th.
- Department will provide clean-up crew after the event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Police Department

- The Department will provide on duty Police Officers to provide security during the festival.
- Applicant has requested amplification on stage located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), this is the only location at which amplified sound will be permitted during this event.

Fire Department:

- The Fire Department will require any vendor who is cooking to have a minimum 10-pound ABC (all purpose) fire extinguisher. The extinguisher must be fully charged and be tagged by a Tennessee state licensed fire equipment distributor. Any vendor who is frying must also have a K-Class fire extinguisher. Any vendor who is cooking with solid fuel, such as wood or charcoal, must have a minimum 2 ½ gallon pressurized water fire extinguisher.
- The stage must have at least one 10-pound ABC fire extinguisher.
- Any vendor using open flames, such as candles, must also have at least one fire extinguisher.
- We will require a minimum of 10-feet of clearance along the curb on either side of the alley entrance so that emergency vehicles can make the turn. A Fire Department access lane on the

west side of Third is also required, along with the 10-foot clearance along the curb at the entrance.

- A 10-ft clear space is required in front of every hydrant.
- The alley behind the courthouse on Third Avenue South is a fire lane and needs the 10-feet of clearance along the curb on either side of the alley entrance.
- Twenty-feet of clearance is needed down Third Avenue North and South from Bridge and Church streets to the alleys. Please have the petting zoo and pony rides operators set up the fence so that it only takes up one lane.
- Vendor pop-up tents must be provided with sufficient weight to prevent them from being affected by the wind. 40-pounds per leg (One 5-gallon bucket of water) is recommended.