



COF 2014-0033
Attachment A
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March 31, 2017

Ms. Michelle Hatcher, P.E.
City of Franklin, Tennessee
Water Management Department
124 Lumber Drive
Franklin, TN 37064

RE: **CITY OF FRANKLIN, TENNESSEE**
Curd & Watson Branch Interceptor Sewer Improvements
Fee Increase – Resident Project Representative Services
SSR No. 13-41-032.0

Dear Ms. Hatcher:

Per the Water Management Department's request, we are pleased to provide Construction Administration and **Resident Project Representative (RPR)** services for the Curd & Watson Branch Interceptor Sewer Improvements. The scope of services shall include the following:

1. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR shall provide full-time representation during the bulk of the project, but may provide representation to a lesser degree during certain portions of the Work.
2. Through such additional observations of Contractor's work in progress and field checks of materials and equipment by the RPR, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over the Contractor's Work nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected or used by Contractor, for security or safety at the Site, for safety precautions and programs incident to the Contractor's work in progress, for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's performing and furnishing the Work, or responsibility of construction for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are specified in the attached Section 00 66 00. These services are estimated at 40 hours per week for a 10.5 week timeline. Another amendment may be necessary if RPR services extend past this schedule. In addition, we are also requesting additional funds for Construction Administration services related to project management when providing RPR services. We are respectfully requesting a fee increase of \$40,000.00 (RPR) + \$5,500.00 (CA) = **\$45,500.00** for the services described above and reimbursables related to RPR services.

We appreciate the opportunity to provide these additional services to the City of Franklin. The total adjusted fee ceiling of **\$160,500.00** will not be exceeded without prior approval by the City. If the City is in agreement with the terms of this fee increase, we will execute a formal amendment to our original contract and commence RPR services starting April 3rd. If you have any questions or concerns regarding this request, please do not hesitate to call me at (615)460-0543.

Sincerely,
SMITH SECKMAN REID, INC.

A handwritten signature in black ink, appearing to read "Paolo Fonda". The signature is stylized with a large initial "P" and a cursive "Fonda".

Paolo M. Fonda, P.E.

Attachments

Cc: Paul Holzen, Mark Hilty – Franklin
JHB, ATJ, File (1)