



## City of Franklin, Tennessee

### FY 2019 Operating Budget

#### General Expenses

##### Budget Summary

	2016 Actual	2017 Actual	2018		2019 Budget	2018 v. 2019	
			Budget	Estimated		\$	%
<b>Personnel</b>	443,006	786,185	690,610	599,552	2,441,927	1,751,317	253.6%
<b>Operations</b>	1,858,237	84,769	271,000	118,103	276,500	5,500	2.0%
<b>Capital</b>	0	0	0	0	0	-	0.0%
<b>Total</b>	<b>2,301,243</b>	<b>870,954</b>	<b>961,610</b>	<b>717,655</b>	<b>2,718,427</b>	<b>1,756,817</b>	<b>182.7%</b>

##### Department Summary

The General Expenses budget includes all expenditures which are not attributable to one particular department.

Among these expenses include general wage increases/merit pay, the City's appropriations for Medical and Dental expenses, the City's dues for the Tennessee Municipal League, the annual audit, fuel hedging, the Citizen's Survey and other "shared" software services - such as Socrata and the Tennessee Municipal Benchmarking Project.

\$100,000 set aside for City support of Housing Initiatives in FY 2018 has been maintained for FY 2019.



## *City of Franklin, Tennessee* **FY 2019 Operating Budget**

### Organizational Chart

There is no organization chart associated with General Expenses. It is supervised by personnel in the Administration, Finance and Human Resources Departments.

### Staffing by Position

There are no staff formally associated with General Expenses. It is supervised by personnel in the Administration, Finance and Human Resources Departments.



# City of Franklin, Tennessee

## FY 2019 Operating Budget

### Budget

	Actual 2016	Actual 2017	Budget 2018	Estd 2018	Budget 2019	Difference	
						\$	%
<b>Personnel</b>							
Salaries & Wages	-	-	137,184	-	1,850,000	1,712,816	1248.6%
Employee Benefits	443,006	786,185	553,426	599,552	591,927	38,501	7.0%
<b>Total Personnel</b>	<b>443,006</b>	<b>786,185</b>	<b>690,610</b>	<b>599,552</b>	<b>2,441,927</b>	<b>1,751,317</b>	<b>253.6%</b>
<b>Operations</b>							
Notices, Subscriptions, etc.	14,652	85,697	43,500	46,488	45,000	1,500	3.4%
Utilities	691	821	550	550	550	-	0.0%
Contractual Services	123,696	55,721	222,000	87,250	226,000	4,000	1.8%
Repair & Maintenance Services	-	-	1,000	1,000	1,000	-	0.0%
Fuel & Mileage	241,845	(58,195)	-	(21,149)	-	-	
Machinery & Equipment (<\$25,000)	-	-	2,000	2,000	2,000	-	0.0%
Professional Development/Travel	-	133	-	-	-	-	
Operational Units	1,402,797	-	-	-	-	-	
Rentals	-	-	100	100	100	-	0.0%
Permits	74,556	82	350	350	350	-	0.0%
Financial Fees	-	2	-	14	-	-	
Other Business Expenses	-	508	1,500	1,500	1,500	-	0.0%
<b>Total Operations</b>	<b>1,858,237</b>	<b>84,769</b>	<b>271,000</b>	<b>118,103</b>	<b>276,500</b>	<b>5,500</b>	<b>2.0%</b>
<b>Capital</b>							
	-	-	-	-	-	-	
<b>Total General Expenses</b>	<b>2,301,243</b>	<b>870,954</b>	<b>961,610</b>	<b>717,655</b>	<b>2,718,427</b>	<b>1,756,817</b>	<b>182.7%</b>

	Account	Label	Actual 2016	Actual 2017	Budget 2018	YTD@3/29/2018	Estd 2018	Budget 2019	Forecast 2020	Forecast 2021
		<b>Personnel</b>								
+=	81110	REGULAR PAY			137,184			1,850,000	1,875,000	1,900,000
	01	General salary increase (full-year)						1,500,000	1,525,000	1,550,000
	02	Merit pay program						175,000	175,000	175,000
	03	Additional Classification / Compensation			17,184			150,000	150,000	150,000
	04	Classification and Compensation plan								
	05	Phase 2, Stormwater								
	06	Phase 2, Water & Sewer								
	07	Temporary Assistance Work			20,000			25,000	25,000	25,000
	8	Leave Balance Reserve			100,000					
	9	Double Christmas Bonus								
	*	Amount missing from detail								
=	XWAGE	TOTAL WAGES			137,184			1,850,000	1,875,000	1,900,000
+=	81420	MEDICAL PREMIUMS	523,965	920,373	650,426	(2,430,321)	696,552	688,777	758,432	834,053
	01	Medical Claims	9,243,008	5,741,817	10,727,418	(167,127)	10,727,418	10,727,418	11,800,160	12,980,176
	02	Admin Fees-Claims (BCBS)	220,409	153,304	345,000	(111,415)	345,000	345,000	379,500	417,450
	03	Admin Fees-Reinsurance (SunLife Financial)	319,108	248,031	440,000		440,000	440,000	484,000	532,400
	04	Refunds		(97,702)	(50,000)		(50,000)	(50,000)	(55,000)	(60,500)
	05	Departmental Allocations	(9,037,866)	(5,172,327)	(10,865,866)	(2,151,779)	(10,865,866)	(10,865,866)	(11,952,453)	(13,147,698)
	06	2015 - Health Insurance Tax	3,274	47,250	3,874		50,000	50,000	60,000	70,000
	07	Rebates - Admin (BCBS)	(55,546)							
	08	Rebates (misc)	(57,919)							
	09	Cowan Consultant Fee			50,000		50,000	50,000	50,000	50,000
	10	Various Credits	(432,203)							
	11	Various	321,700							
	12	HDHP HSA Plan Assistance						75,000	75,000	75,000
	13	HDHP Savings (assumes only 10 indiv & 7 family)						(82,775)	(82,775)	(82,775)
	*	Amount missing from detail						(0)		
+=	81430	GROUP INSURANCE PREMIUMS	22,145	79,104	3,000	46,110	3,000	3,150	3,308	3,473
	1	Dental Claims	22,145	79,104	373,000	35,229	373,000	391,650	411,233	431,794
	2	Admin Fees-Claims			30,000	10,881	30,000	31,500	33,075	34,729
	3	Refunds								
	4	Departmental Allocations			(400,000)		(400,000)	(420,000)	(441,000)	(463,050)
	5	Line Item 5								
	*	Amount missing from detail								
=	81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(103,104)	(213,366)	(100,000)	(123,936)	(100,000)	(100,000)	(110,000)	(121,000)
	81455	DEFERRED COMP MATCH		74		112				
=	XBEN	TOTAL BENEFITS	443,006	786,185	553,426	(2,508,035)	599,552	591,927	651,740	716,526
=	XPER	TOTAL PERSONNEL	443,006	786,185	690,610	(2,508,035)	599,552	2,441,927	2,526,740	2,616,526
		<b>Operations</b>								
	82120	FREIGHT FOR INBOUND PURCHASED ITEMS								
	82350	DUES FOR MEMBERSHIPS	9,152	28,981	30,000	32,988	32,988	30,000	30,000	30,000
+	82355	PROFESSIONAL STANDARDS / ACCREDITATION	3,500	3,500	3,500	3,500	3,500	5,000	5,000	5,000
	1	Tennessee Municipal Benchmarking Project	3,500	3,500	3,500	3,500	3,500	5,000	5,000	5,000
	*	Amount missing from detail								

	Account	Label	Actual 2016	Actual 2017	Budget 2018	YTD@3/29/2018	Estd 2018	Budget 2019	Forecast 2020	Forecast 2021
	82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	2,000	10,000	10,000		10,000	10,000	10,000	10,000
	82385	SPECIAL CENSUS		43,216						
=	XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	14,652	85,697	43,500	36,488	46,488	45,000	45,000	45,000
	82410	ELECTRIC SERVICE		130						
	82415	ELECTRIC SERVICE - STREETLIGHTS								
	82420	WATER & SEWER SERVICE								
	82430	STORMWATER SERVICE	296	296	250	173	250	250	250	250
	82435	SOLID WASTE SERVICE	395	395	300	231	300	300	300	300
	82440	NATURAL GAS SERVICE								
=	XUTIL	TOTAL UTILITIES	691	821	550	404	550	550	550	550
	82510	COMPUTER SERVICES	44,989	26,496	40,000		40,000	45,000	45,000	45,000
	1	Socrata (performance.franklintrn.gov)			25,000		25,000	30,000	30,000	30,000
	2	IDT Enhancements			15,000		15,000	15,000	15,000	15,000
	3	Various	44,989	26,496						
	*	Amount missing from detail								
	82520	LEGAL SERVICES	1,106	910		703				
	82530	AUDIT SERVICES	23,750	24,000	50,000	24,250	24,250	49,000	49,500	55,000
+	82560	CONSULTANT SERVICES	18,851	4,315	32,000		23,000	32,000	23,000	32,000
	1	various	18,851	4,315	15,000		15,000	15,000	15,000	15,000
	2	legislative support								
	3	Citizens Survey			17,000		8,000	17,000	8,000	17,000
	4	Innovation Team								
	*	Amount missing from detail								
+	82599	OTHER CONTRACTUAL SERVICES	35,000		100,000	35,000		100,000	100,000	100,000
	1	Special Census								
	2	Various	35,000			35,000				
	3	FY 2018 PER - Housing Initiatives			100,000			100,000	100,000	100,000
	*	Amount missing from detail								
=	XCTS	TOTAL CONTRACTUAL SERVICES	123,696	55,721	222,000	59,953	87,250	226,000	217,500	232,000
	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES								
	82652	LANDSCAPING SERVICES								
	82654	GROUNDS MAINTENANCE SERVICES								
	82660	BUILDING REPAIR & MAINTENANCE SERVICES			1,000		1,000	1,000	1,000	1,000
	82699	OTHER REPAIR & MAINTENANCE SERVICES								
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES			1,000		1,000	1,000	1,000	1,000
	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)		133						
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL		133						
	83315	FUEL HEDGING COSTS	241,845	(58,195)		(21,149)	(21,149)			
=	XFUEL	TOTAL FUEL & MILEAGE	241,845	(58,195)		(21,149)	(21,149)			
	83510	FURNITURE, FIXTURES (<\$25,000)								
	83530	MACHINERY & EQUIPMENT (<\$25,000)			2,000		2,000	2,000	2,000	2,000
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)			2,000		2,000	2,000	2,000	2,000
	83660	BUILDING MAINTENANCE SUPPLIES								
	84950	GRANT PROGRAMS	1,402,797							

	Account	Label	Actual 2016	Actual 2017	Budget 2018	YTD@3/29/2018	Estd 2018	Budget 2019	Forecast 2020	Forecast 2021
=	XOPU	TOTAL OPERATIONAL UNITS	1,402,797							
	85220	PROPERTY TAX-RENTAL PROPERTY			100		100	100	100	100
=	XRENT	TOTAL RENTALS			100		100	100	100	100
	85310	PERMITS			250		250	250	250	250
	85320	STATE FEES	20	20						
	85325	FEDERAL FEES	74,536							
	85340	RECORDING & FILING FEES		62	100		100	100	100	100
=	XPERM	TOTAL PERMITS	74,556	82	350		350	350	350	350
	85510	BANKING FEES				14	14			
	85530	E-COMMERCE FEES		2						
	85560	PRIOR YEAR TAX WRITE-OFFS								
=	XFLF	TOTAL FINANCIAL FEES		2		14	14			
	85990	MISCELLANEOUS		508	1,500		1,500	1,500	1,500	1,500
=	XOBE	TOTAL OTHER BUSINESS EXPENSES		508	1,500		1,500	1,500	1,500	1,500
+	86600	LEASE/LOAN PRINCIPAL		2,634		3,552				
	1	MIT projects/server relocation, etc.								
	2	2015 - Conversion of Capital to Lease								
	*	Amount missing from detail		2,634		3,552				
+	86700	LEASE/LOAN INTEREST		95		87				
	1	MIT projects/server relocation, etc.								
	2	2015 - Conversion of Capital to Lease								
	*	Amount missing from detail		95		87				
=	XDSV	TOTAL DEBT SERVICE		2,729		3,639				
	87120	APPROPRIATIONS TO GOVERNMENTS								
=	XOP	TOTAL OPERATIONS	1,858,237	87,498	271,000	79,349	118,103	276,500	268,000	282,500
		Capital								
	89230	BUILDING IMPROVEMENTS								
=	XTOT	TOTAL EXPENDITURES	2,301,243	873,683	961,610	(2,428,686)	717,655	2,718,427	2,794,740	2,899,026

# FY2019 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **1**

Department:

**45900 GENERAL EXPENSES**

Division:

**FranklinForward** Theme:

**A Effective and Fiscally Sound City Government Providing High Quality Service**

Title:

**Wage Progression - G/F Employees**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

## REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY19 Only)	Ongoing Annual Cost (FY19 & Future)	TOTAL FY19 Request
<b>Compensation</b>			
81110 REGULAR PAY		\$186,207	\$186,207
			\$0
<b>Benefits</b>			
<i>Benefits auto-calculated at 30% of compensation --&gt;&gt;</i>			
	\$0	\$0	\$0
<b>Expenses</b>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$186,207</b>	<b>\$186,207</b>

## PURPOSE / DESCRIPTION OF REQUEST

This request is to fund the Market/progression increases to fully implement the recommendations of the 2017 Pay Study. The request breaks down as follows:

Administration	\$ 3,111
Communications	\$ 2,607
Facilities	\$ 1,279
BNS	\$ 49,005
Engineering	\$ 17,243
TOC	\$ 9,767
Finance	\$ 18,970
Purchasing	\$ 3,401
Human Resources	\$ 11,847
Information Technology	\$ 28,904
Law	\$ 6,391
Planning	\$ 17,071
Revenue Management	\$ 8,679
Court	\$ 7,933
<b>Total:</b>	<b>\$ 186,207</b>

## SERVICE IMPLICATION

This achieves equity sooner for all Town employees across all departments, rather than having to wait until FY 2020.