



City of Franklin

109 3rd Ave S
Franklin, TN 37064
(615)791-3217

Meeting Minutes

Budget & Finance Committee

Thursday, June 13, 2019

2:00 PM

Board Room

Call To Order

Present: 4 - Chairperson Clyde Barnhill, Alderman Ald. Ann Petersen, Alderman Ald. Pearl Bransford and Alderman Ald. Scott Speedy

1. [19-0495](#) Approval of Minutes from the April 11, 2019 and May 9, 2019 Finance Committee meetings.
A motion was made by Alderman Petersen, seconded by Alderman Speedy, that these Minutes be approved. The motion carried by a unanimous vote.

2. [19-0496](#) Consideration of Resolution No. 2019-49, a resolution adopting a revised Purchasing Policy for City of Franklin procurements not pertaining to new construction
Sponsors: Kristine Brock and Brian Wilcox
Attachments: [Res. No. 2019-49 for Purchasing Policy with Exhibit.Law Approved](#)
[Exhibit A to Res. No. 2019-49 for Purchasing Policy 2019.05.03.1340 redlined](#)
A motion was made by Alderman Bransford, seconded by Alderman Speedy, that this Resolution be referred to the Board of Mayor & Aldermen, meeting on 6/25/2019. The motion carried by a unanimous vote.

3. [19-0584](#) Consideration of DRAFT Resolution No. 2019-52, A Resolution Adopting Payroll Procedures For City Of Franklin
Sponsors: Eric Stuckey, Kristine Brock and Mike Lowe
Attachments: [DRAFT 2019-52 RES Payroll Procedures](#)
A motion was made by Alderman Petersen, seconded by Alderman Bransford, that this Resolution be referred to the Board of Mayor & Aldermen, meeting on 6/25/2019. The motion carried by a unanimous vote.

4. [19-0583](#) Consideration of DRAFT Resolution No. 2019-59, A Resolution Adopting A Capital Assets Policy For City Of Franklin

Sponsors: Eric Stuckey, Kristine Brock and Mike Lowe

Attachments: [DRAFT 2019-59 RES Capital Assets Policy for Department Review.Law Approved.pdf](#)

A motion was made by Alderman Bransford, seconded by Alderman Speedy, that this Resolution be referred to the Board of Mayor & Aldermen, meeting on 6/25/2019. The motion carried by a unanimous vote.

5. [19-0557](#) Consideration of Procurement Award to Paymentus Corporation of Charlotte, North Carolina, in the estimated annual amount for years 1-3 of \$54,022 for electronic and paper bill presentment services and payment processing services for the Revenue Management Department (Purchasing Office Procurement Solicitation No. 2019-002; \$240,000 appropriated in proposed fiscal year 2020 Budget; Contract No. 2019-0165)

Sponsors: Lawrence Sullivan

Attachments: [2019-002 Tabulation of proposals 2019.05.13.1629](#)
[EBPP Narative Slides June 13 2019](#)
[Fulfillment Cost Impact June 13 2019](#)
[Paymentus Rate Schedule June 13 2019](#)

A motion was made by Alderman Bransford, seconded by Alderman Petersen, that this Contract/Agreement be referred to the Board of Mayor & Aldermen, meeting on 6/25/2019. The motion carried by a unanimous vote.

6. [19-0631](#) Financial Report - 3rd Quarter FY 2019

Sponsors: Mike Lowe

Attachments: [City of Franklin - 3rd Quarter Report 2019.pdf](#)

This Report was acknowledged

7. [19-0589](#) Monthly Reports for June 2019

Sponsors: Eric Stuckey, Kristine Brock and Mike Lowe

Attachments: [Monthly Reports - June 2019.pdf](#)

This Report was acknowledged

Other Business

Adjournment

ANYONE REQUESTING ACCOMMODATIONS DUE TO DISABILITIES SHOULD CONTACT A.D.A. COORDINATOR, AT 791-3277 AT LEAST 10 DAYS PRIOR TO THE MEETING, IF POSSIBLE.