



# City of Franklin, Tennessee

## FY 2017 Operating Budget

### Building & Neighborhood Services

Chris Bridgewater, Director

#### Budget Summary

	2014	2015	2016	2017	2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
<b>Personnel</b>	1,975,427	2,035,590	2,229,433	2,156,739	2,299,062	69,629	3.1%
<b>Operations</b>	304,090	322,988	274,266	291,611	284,556	10,290	3.8%
<b>Capital</b>	111,511	0	0	0	0	0	0.0%
<b>Total</b>	<b>2,391,028</b>	<b>2,358,578</b>	<b>2,503,699</b>	<b>2,448,350</b>	<b>2,583,618</b>	<b>79,919</b>	<b>3.2%</b>

#### Departmental Summary

The Building and Neighborhood Services Department supports the safety and quality of life for the residents and visitors of the City of Franklin. The department has multiple responsibilities including: plan review of construction documents, issuing permits (building, sign, driveway, and tree removal), construction inspections, property maintenance violation enforcement, and enforcement of other standards and regulations found in the Franklin Municipal Code and Zoning Ordinance. There are four divisions within this department: 1) Building Codes Review and Inspections, 2) Development Services and Permitting, 3) Zoning Administration and Inspections and 4) Neighborhood Resources and Housing.

The workload generated by construction activity has been roughly the same as last year and will likely increase slightly in the coming year. Staff will continue to be able to meet level of service commitments without additional personnel. Focusing on technological improvements in service delivery are expected to yield increased capacity and economies.

#### Department Goals

In the coming fiscal year, Building and Neighborhood Services will concentrate on improvements to delivering services and focusing on helping applicants to meet their timelines and budget goals while ensuring a high level of safety in the built environment.



# City of Franklin, Tennessee

## FY 2017 Operating Budget

### Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



### FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

#### Theme: A Safe Clean and Livable City



Franklin will have safe neighborhoods supported by high-quality police, fire, and emergency services as well as effective code enforcement.

Franklin will enhance the value and character of our community through progressive and responsive development and neighborhood services.

Goal: Franklin will reduce the number of cases and days it takes to resolve identified property maintenance violations.

Baseline: The number of cases reported for property maintenance violations in 2012 was 179 (Neighborhood Resources & Property Maintenance)

Baseline: The current number of days to respond and resolve citizen requests regarding property maintenance for service in 2012 was 21 (Neighborhood Resources & Property Maintenance)

Baseline: 70.4% percent of property maintenance cases were cleared within 10 days in 2012 (126 cases cleared out of 179 total) (Neighborhood Resources & Property Maintenance).

#### Theme: Quality Life Experiences



Franklin will facilitate the development and maintenance of housing options that meet the needs of people desiring to live and work in our community.

Franklin will decrease the percentage of households who are cost burdened by their housing costs in Franklin

Goal: Franklin will seek to improve housing diversity as identified through the 2013 Housing Analysis.

Baseline: Complete Housing Analysis and establish goals based on data from the analysis.

<b>Key:</b>	<b>Strategic Plan: FranklinForward</b>	
	<b>Sustainable Franklin</b>	
	<b>Tennessee Municipal Benchmarking Project</b>	

	2013	2014	2015	2016*	2017*
<b>Workload (Output) Measures</b>					
Vegetation/Tree Problem	TBD	\$ 91	\$ 92	\$ 94	\$ 95
Zoning Violation	TBD	\$ 94	\$ 70	\$ 75	\$ 76
Total value of building and development	\$ 395,981,855	\$ 568,207,950	\$ 402,254,930	\$ 494,367,542	\$ 425,000,000
Total revenue	\$ 1,878,490	\$ 2,332,672	\$ 2,046,200	\$ 1,543,550	\$ 2,200,000



# City of Franklin, Tennessee

## FY 2017 Operating Budget

### Performance Measures

	Total permits	5,896	8,472	7,658	5,130	8,000
	<b>Tennessee Statewide Benchmarking Average</b>	<b>2,135</b>	<b>2,322</b>	<b>2,402</b>	<b>TBD</b>	<b>TBD</b>
	Total construction plans reviewed	904	896	1,384	804	1500
	<b>Tennessee Statewide Benchmarking Average</b>	<b>486</b>	<b>483</b>	<b>533</b>	<b>TBD</b>	<b>TBD</b>
	Total certificates of occupancy issued	912	428	777	611	1000
	Building inspections performed	27,966	23,991	28,687	21,861	32,000
	<b>Tennessee Statewide Benchmarking Average</b>	<b>10,249</b>	<b>9,914</b>	<b>10,221</b>	<b>TBD</b>	<b>TBD</b>
	Building code violations	N/C	5,388	4,200	5,127	5,100
	Property Maintenance code inspections	499	566	473	297	520
	Total property maintenance code violations	343	566	473	297	520
	Inoperable auto violations	17	97	123	53	110
	Overgrown lot violations	54	88	98	49	91
	Dilapidated structure violations	10	29	N/A	14	28
	Property Parcels	21,379	21,591	22,307	22,695	22,696
	Number of building inspector / certified plan reviewer FTEs	11	15	18	17	17
	<b>Tennessee Statewide Benchmarking Average</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>TBD</b>	<b>TBD</b>
	Number of permit technician / administrative / support FTEs	7	7	8	10	10
	Total number of building code FTEs	20	25	26	27	27
	<b>Tennessee Statewide Benchmarking Average</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>TBD</b>	<b>TBD</b>
	Property maintenance code enforcement FTE's	2	2	2	2	2
	Property maintenance administrative and support FTEs	0	0	0	0	0
	Number of Construction Plans Reviewed per FTE (Inspectors/Reviewer FTEs Only)	82.2	59.7	76.9	47	88
	<b>Tennessee Statewide Benchmarking Average</b>	<b>86.1</b>	<b>103.3</b>	<b>104.9</b>	<b>TBD</b>	<b>TBD</b>
	Building Inspections per FTE (Inspectors FTEs Only)	2,542	1,599	1,594	1,286	1,882
	<b>Tennessee Statewide Benchmarking Average</b>	<b>1,813</b>	<b>1,717</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>

\*FY 2016 is YTD as of 1/31/2016 and & 2017 data is estimated.

### Efficiency Measures

	2013	2014	2015	2016*	2017*	
	Building Code Inspectors/Certified Plan Reviewer FTE per 1,000 Population	0.17	0.22	0.27	0.24	0.24
	<b>Tennessee Statewide Benchmarking Average</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>TBD</b>	<b>TBD</b>
	Revenue per Permit Issued	\$ 182	\$ 211	\$ 267	\$ 301	\$ 275
	<b>Tennessee Statewide Benchmarking Average</b>	<b>\$ 258</b>	<b>\$ 146</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>
	Building Code Enforcement cost per permit issued	\$ 337.86	\$ 237.72	TBD	TBD	TBD
	<b>Tennessee Statewide Benchmarking Average</b>	<b>\$ 462.46</b>	<b>\$ 403.51</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>
	Total building code enforcement cost per building inspection	\$ 71.23	\$ 83.95	\$ 70.34	\$ 96.06	\$ 65.63



# City of Franklin, Tennessee




## FY 2017 Operating Budget

### Performance Measures

 <b>Tennessee Statewide Benchmarking Average</b>	<b>\$ 197.26</b>	<b>\$ 171.38</b>	<b>205.84</b>	<b>TBD</b>	<b>TBD</b>
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\*FY 2016 & 2017 data estimated.

### Outcome (Effectiveness) Measures

		2013	2014	2015	2016*	2017*
	Reduce the number of cases and days it takes to resolve identified property maintenance violations.					
	# of cases reported for property maintenance violations	499	566	473	297	520
	Average number of days from complaint to first inspection	N/C	2	1	2	2
	Average number of days to resolve violation	N/C	21	17.54	16.59	16.59
	Cases brought into compliance	325	580	473	297	520
	% of all Property Maintenance Violations Brought into Compliance	94.8%	102.5%	98.9%	99%	100%
	<b>Tennessee Statewide Benchmarking Average</b>	<b>80.8%</b>	<b>91.7%</b>	<b>94.9%</b>	<b>TBD</b>	<b>TBD</b>

\*FY 2016 & 2017 data estimated.

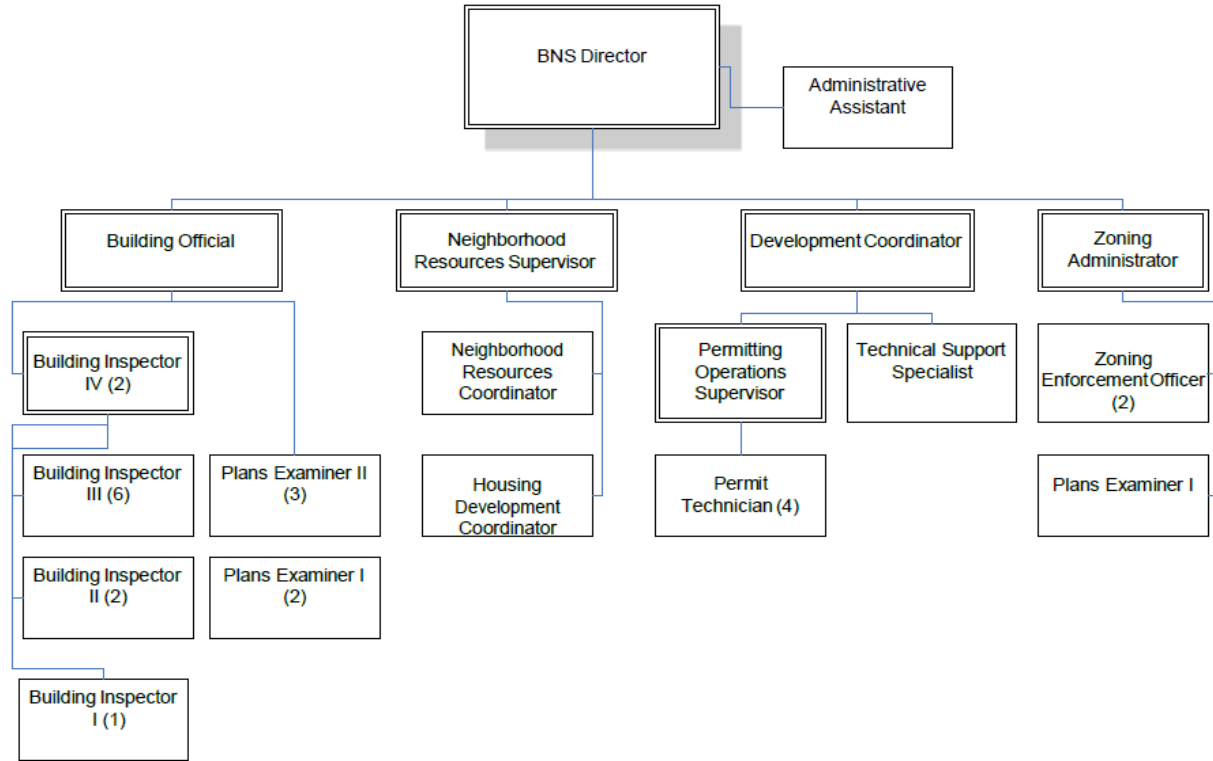
Revenue and value of building estimates for FY 2016 are estimates year to date and require further refinement.



# City of Franklin, Tennessee

## FY 2017 Operating Budget

### Organizational Chart



*Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"*



# City of Franklin, Tennessee

## FY 2017 Operating Budget

### Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Building & Neigh. Svcs. Director	Grade K	1	0	1	0	1	0	1	0	1	0
Building Official	Grade I	1	0	1	0	1	0	1	0	1	0
Zoning & Development Coor.	Grade H	1	0	1	0	1	0	1	0	1	0
Plans Examiner III	Grade H	0	0	1	0	1	0	0	0	0	0
Building Inspector IV	Grade G	0	0	2	0	2	0	2	0	2	0
Plans Examiner II	Grade G	0	0	2	0	2	0	3	0	3	0
Zoning Administrator	Grade G	1	0	1	0	1	0	1	0	1	0
Neighborhood Resources Super.	Grade F	1	0	1	0	1	0	1	0	1	0
Housing Development Coor.	Grade F	1	0	1	0	1	0	1	0	1	0
Plans Examiner I	Grade F	0	0	2	0	2	0	3	0	3	0
Permitting Operations Supervisor	Grade F	1	0	1	0	1	0	1	0	1	0
Building Inspector III	Grade F	0	0	3	0	3	0	6	0	6	0
Building Inspector II	Grade E	0	0	4	0	5	0	2	0	2	0
Technical Support Specialist	Grade E	0	0	1	0	1	0	1	0	1	0
Zoning Enforcement Officer	Grade E	0	0	2	0	2	0	2	0	2	0
Signs/Design Standards Admin.	Grade E	1	0	0	0	0	0	0	0	0	0
Neighborhood Resources Coor.	Grade E	2	0	1	0	1	0	1	0	1	0
Building Inspector I	Grade D	0	0	1	0	1	0	1	0	1	0
Permit Technician	Grade D	4	0	3	0	3	0	4	0	4	0
Planning Associate	Grade D	0	0	1	0	1	0	0	0	0	0
Administrative Assistant	Grade D	0	0	1	0	1	0	1	0	1	0
Sr. Building Inspector	---	1	0	0	0	0	0	0	0	0	0
Sr. Building Inspector/Elect.	---	1	0	0	0	0	0	0	0	0	0
Build. Insp. - Plumb/Mech. Ex.Sr.	---	1	0	0	0	0	0	0	0	0	0
Fire Code Plans Examiner	---	1	0	0	0	0	0	0	0	0	0
Build. Inspect. - Electrical	---	0	2	0	0	0	0	0	0	0	0
Building Inspector	---	1	0	0	0	0	0	0	0	0	0
Combo Inspector - Grade 1	---	3	0	0	0	0	0	0	0	0	0
Combo Inspector - Grade 2	---	4	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>26</b>	<b>2</b>	<b>31</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>33</b>	<b>0</b>	<b>33</b>	<b>0</b>



# City of Franklin, Tennessee

## FY 2017 Operating Budget

### Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference	
						\$	%
<b>Personnel</b>							
Salaries & Wages	1,369,159	1,484,843	1,619,187	1,550,826	1,621,126	1,939	0.1%
Employee Benefits	606,268	550,747	610,246	605,913	677,935	67,689	11.1%
<b>Total Personnel</b>	<b>1,975,427</b>	<b>2,035,590</b>	<b>2,229,433</b>	<b>2,156,739</b>	<b>2,299,062</b>	<b>69,629</b>	<b>3.1%</b>
<b>Operations</b>							
Transportation Services	1,418	2,925	2,475	2,475	2,537	62	2.5%
Operating Services	8,330	2,817	5,300	5,300	5,556	256	4.8%
Notices, Subscriptions, etc.	18,417	24,871	16,232	16,085	17,260	1,028	6.3%
Utilities	29,497	22,136	27,747	27,360	28,115	368	1.3%
Contractual Services	89,272	27,409	50,000	50,000	40,450	(9,550)	-19.1%
Repair & Maintenance Services	19,559	8,860	16,400	14,000	16,250	(150)	-0.9%
Employee programs	9,416	4,147	3,872	5,200	4,300	428	11.1%
Professional Development/Travel	10,289	18,207	25,575	25,150	29,970	4,395	17.2%
Office Supplies	12,328	14,474	10,930	11,430	10,640	(290)	-2.7%
Operating Supplies	6,482	5,961	6,366	5,100	6,190	(176)	-2.8%
Fuel & Mileage	20,654	13,442	20,000	16,027	14,000	(6,000)	-30.0%
Machinery & Equipment (<\$25,000)	28,957	90,494	16,200	22,332	18,300	2,100	13.0%
Repair & Maintenance Supplies	507	7,063	-	318	-	-	0.0%
Operational Units	34,424	48,739	45,436	59,515	59,515	14,079	31.0%
Property & Liability Costs	13,321	11,869	13,210	14,796	15,536	2,326	17.6%
Permits	975	13	250	250	250	-	0.0%
Financial Fees	25	-	-	2,000	2,000	2,000	100.0%
Debt Service and Lease Payments	219	14,285	14,273	14,273	13,687	(586)	-4.1%
<b>Total Operations</b>	<b>304,090</b>	<b>322,988</b>	<b>274,266</b>	<b>291,611</b>	<b>284,556</b>	<b>10,290</b>	<b>3.8%</b>
<b>Capital</b>	<b>111,511</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total BNS Department</b>	<b>2,391,028</b>	<b>2,358,578</b>	<b>2,503,699</b>	<b>2,448,350</b>	<b>2,583,618</b>	<b>79,919</b>	<b>3.2%</b>

#### Personnel

The Plans Examiner I position for the Zoning section included in the FY2016 budget has been filled. No additional personnel have been proposed for this year's budget.

#### Operations

BNS has implemented the Technology Fee which is intended to support technological improvements focused on providing better customer service. Our team is proposing to purchase an app that will allow construction inspectors to enter inspection results into the database in real time, allowing contractors to be notified by email or text as soon as inspections are complete.

The Development Services One Stop renovation was completed this past FY2016 and is now offering service for construction plans every Monday and Wednesday and for Land Development projects twice a month on Wednesday. This gives developers more options to pursue approvals and communicate with representatives from each of the Departments represented in the Development Review Team about their submittal in progress.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	<b>Personnel</b>								
= 81110	REGULAR PAY	1,325,859	1,454,966	1,634,967	929,739	1,510,826	1,638,473	1,671,242	1,704,667
81120	OVERTIME PAY	43,300	29,877	40,000	12,746	40,000	40,000	40,000	40,000
81199	VACANCY ADJUSTMENT			(55,780)			(57,347)	(58,493)	(59,663)
= XWAGE	<b>TOTAL WAGES</b>	1,369,159	1,484,843	1,619,187	942,485	1,550,826	1,621,126	1,652,749	1,685,004
= 81410	FICA (EMPLOYER'S SHARE)	100,290	108,642	121,919	67,652	115,579	125,343	127,850	130,407
= 81420	MEDICAL PREMIUMS	335,286	376,235	406,693	202,664	405,328	468,523	538,801	585,000
= 81430	GROUP INSURANCE PREMIUMS	26,419	30,476	31,431	16,851	31,431	32,447	34,069	36,960
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(74,820)	(84,617)	(90,191)	(57,153)	(90,191)	(104,672)	(120,373)	(139,608)
81450	RETIREMENT CONTRIBUTIONS	183,335	102,213	120,168	124,544	124,544	135,177	155,453	175,000
81455	DEFERRED COMP MATCH	6,310	10,161	15,000	7,285	11,838	15,750	16,538	17,365
81460	UNEMPLOYMENT CLAIMS								
81470	WORKERS COMPENSATION PREMIUMS	1,814	2,707	2,826	4,984	4,984	2,967	3,116	2,967
81475	WORKERS COMPENSATION CLAIMS	25,234	2,530						
81482	CAR ALLOWANCE	2,400	2,400	2,400	1,477	2,400	2,400	2,400	2,400
= XBEN	<b>TOTAL BENEFITS</b>	606,268	550,747	610,247	368,304	605,913	677,935	757,854	810,491
= XPER	<b>TOTAL PERSONNEL</b>	1,975,427	2,035,590	2,229,434	1,310,789	2,156,739	2,299,061	2,410,603	2,495,495
	<b>Operations</b>								
82110	MAILING & OUTBOUND SHIPPING SERVICES	1,200	2,580	2,060	1,184	2,060	2,122	2,164	2,207
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		156						
82130	VEHICLE LICENSES & TITLES	218	189	200		200	200	200	200
82140	VEHICLE TOW-IN SERVICES			215		215	215	215	215
= XTRC	<b>TOTAL TRANSPORTATION CHARGES</b>	1,418	2,925	2,475	1,184	2,475	2,537	2,579	2,622
82220	PRINTING & COPYING SERVICES, OUTSOURCED	6,141	2,195	4,000	2,761	4,000	4,240	4,325	4,412
82230	ARCHIVING/RECORDS MANAGEMENT SERVICES	500		500		500	500	510	525
82240	TRANSCRIPTION FEES		113						
82250	TESTING & PHYSICALS	1,689	509	800	769	800	816	832	849
= XOPV	<b>TOTAL OPERATING SERVICES</b>	8,330	2,817	5,300	3,530	5,300	5,556	5,667	5,785
82310	LEGAL NOTICES	457	1,186	800	955	1,200	1,500	1,530	1,560
+ 82350	DUES FOR MEMBERSHIPS	1,920	2,531	3,005		3,710	4,285	4,285	4,285
1	Tennessee building Officials Association (TBOA)			100		100	100	100	100
11	National Fire Protection Association (NFPA)								
12	ACCA			100					
13	Various		2,531						
14	Permit Tech Membership Fees	1,920					200	200	200
15	Neighborhood Resource Coordinator Membership Fees						150	150	150
16	ASFPM			225			225	225	225
2	Middle Tennessee Code Officials Association (MTCOA)			100		100	100	100	100
3	International Code Council (ICC)			230		1,240	1,240	1,240	1,240
4	International Association of Electrical Inspectors (IAEI)			1,000		720	720	720	720
5	TN Plumbing & Mechanical Inspectors Association (TPMIA)			50		50	50	50	50
6	Wholesale Business Membership (Sam's Club)			35		35	35	35	35
7	American Society of Landscape Architects (ASLA)			435		435	435	435	435
8	American Planning Association (APA - Marsh & Pike)			330		1,030	1,030	1,030	1,030
9	ASHRAE								
*	Amount missing from detail								
+ 82355	PROFESSIONAL STANDARDS / ACCREDITATION	2,541	6,368	7,529		6,975	7,275	7,425	7,575



Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
1	ICC Testing			5,150		5,150	5,450	5,600	5,750
2	state certifications -3			824		270	270	270	270
4	Various								
6	Council of Landscape Architects Registration Board	2,541	6,368						
7	State of Tennessee - Molly			175		175	175	175	175
8	Tennessee Professional Privilege Tax			320		320	320	320	320
9	ASFPM Testing			1,060		1,060	1,060	1,060	1,060
*	Amount missing from detail								
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	172	48	250		250	250	250	250
82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	90	10,050	250		250	250	250	250
82390	PUBLICATIONS, NON-TRAINING	13,237	4,688	4,398		3,700	3,700	14,000	4,500
1	Adopt 2012 Code Series								
2	Routine Manual Purchases	13,237	4,688	4,398		3,700	3,700	14,000	4,500
3	Adopt NEC 2011 Series								
*	Amount missing from detail								
=	<b>XNSP</b>	18,417	24,871	16,232	955	16,085	17,260	27,740	18,420
82435	SOLID WASTE SERVICE	40	47	40	33	60	60	60	60
82450	TELEPHONE SERVICE	4,283	3,427	4,017	2,025	4,000	4,250	4,500	4,750
82451	800 MHZ ACCESS LINE SERVICE	1,269	1,285	1,030	836	1,200	1,225	1,250	1,275
82455	CELLULAR TELEPHONE SERVICE	19,666	13,355	18,540	8,034	18,000	18,400	18,800	19,200
82470	INTERNET & RELATED SERVICES	4,239	4,022	4,120	2,543	4,100	4,180	4,260	4,340
=	<b>XUTIL</b>	29,497	22,136	27,747	13,471	27,360	28,115	28,870	29,625
82510	COMPUTER SERVICES						20,000	20,000	20,000
2	Various								
3	IDT						20,000	20,000	20,000
*	Amount missing from detail								
82560	CONSULTANT SERVICES	62,374	17,029	30,000		30,000			
1	Housing Study	62,374	17,029						
2	ICMA Local Government Customer Service Workshop								
3	Infor Consulting								
4	Technology Fee Services			30,000		30,000			
*	Amount missing from detail								
82568	OTHER CONSULTANT / PASS THROUGH								
82569	OTHER CONTRACTUAL SERVICES	26,898	10,380	20,000		20,000	20,450	20,900	21,350
1	Property Maintenance			8,000		8,000	8,200	8,400	8,600
2	Demolition of structures			12,000		12,000	12,250	12,500	12,750
3	Various	26,898	10,380						
*	Amount missing from detail								
=	<b>XCTS</b>	89,272	27,409	50,000		50,000	40,450	40,900	41,350
82600	VEHICLE REPAIR & MAINTENANCE SERVICES	13,404	5,254	10,000	6,011	10,000	10,250	10,500	10,750
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	5,730	3,606	6,400	1,147	4,000	6,000	6,000	6,000
82660	BUILDING REPAIR & MAINTENANCE SERVICES	50							
82668	OTHER REPAIR & MAINTENANCE SERVICES	375							
=	<b>XRMV</b>	19,559	8,860	16,400	7,158	14,000	16,250	16,500	16,750
82750	EMPLOYEE RECOGNITION/RECEPTIONS	2,247	8	1,272	61	1,000	1,300	1,325	1,350
82780	TRAINING, OUTSIDE	7,169	4,139	2,600	2,452	4,200	3,000	3,200	3,400
=	<b>XEPZ</b>	9,416	4,147	3,872	2,513	5,200	4,300	4,525	4,750
82800	REGISTRATIONS	3,215	7,010	8,405		7,900	8,920	9,030	9,140
1	ICC National Conference			2,000		2,000	2,050	2,100	2,150
10	Various	3,215	7,010	500					
11	IAEI Regional Conference			1,250		1,250	1,250	1,250	1,250
2	TBOA Regional Conference			1,000		1,000	1,200	1,200	1,200



Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
2	Various	11,335	1,516			4,832	1,500	1,500	1,500
3	Furniture Associated with One Stop								
*	Amount missing from detail								
+	VEHICLES (<\$25,000)		42,877						
1	Equinox 32 MPG Replacement Inspector Vehicles (\$40,458 to lease)								
2	2015 - Equinox (2 Vehicles) (move to lease)		42,877						
*	Amount missing from detail								
+	MACHINERY & EQUIPMENT (<\$25,000)	2,849	12,766						
2	Computer Truck Mount Brackets								
3	Various	2,849	12,766						
4	Copier Replacement (move to lease)								
5	Desktop Scanners (move to lease)								
*	Amount missing from detail								
+	COMPUTER HARDWARE (<\$25,000)	14,505	33,335	15,000		15,000	15,500	16,000	16,500
1	Computer Replacements (move to lease in 2015)			15,000		15,000	15,500	16,000	16,500
2	Laptop Replacements								
3	Various	14,505	33,335						
4	32 in. Monitors for personnel looking at digital plans								
5	Conference Room Displays - from previous budget								
6	Computers - New Personnel (move to lease)								
*	Amount missing from detail								
83550	COMPUTER SOFTWARE (<\$25,000)	268	90,494	1,200	2,124	2,500	1,300	1,400	1,500
=	<b>XIMEU TOTAL MACHINERY &amp; EQUIPMENT (&lt;\$25,000)</b>	<b>28,957</b>	<b>90,494</b>	<b>16,200</b>	<b>2,124</b>	<b>22,332</b>	<b>18,300</b>	<b>18,900</b>	<b>19,500</b>
83610	VEHICLE PARTS & SUPPLIES	140							
83620	EQUIPMENT PARTS & SUPPLIES	367	7,063		318	318			
83660	BUILDING MAINTENANCE SUPPLIES				(40)				
=	<b>XRMS TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>	<b>507</b>	<b>7,063</b>		<b>278</b>	<b>318</b>			
+	GRANT PROGRAMS	34,424	48,739	45,436		59,515	59,515	59,515	59,515
1	Emergency Shelter Grant	34,424	48,739	45,436		59,515	59,515	59,515	59,515
2	Hazard Mitigation Program, Ph 1								
3	Hazard Mitigation Program, Ph 2								
*	Amount missing from detail								
=	<b>XOPP TOTAL OPERATIONAL UNITS</b>	<b>34,424</b>	<b>48,739</b>	<b>45,436</b>		<b>59,515</b>	<b>59,515</b>	<b>59,515</b>	<b>59,515</b>
85111	PROPERTY INSURANCE	746	923	927	1,223	1,223	1,284	1,348	1,425
85112	FRAUD INSURANCE								
85113	INLAND MARINE INSURANCE	191	274	306					
85114	AUTO PHYSICAL DAMAGE	332	231	249	115	249	261	275	290
85115	LIABILITY INSURANCE	4,149	4,581	4,722	6,248	6,248	6,560	6,888	7,250
85116	E&O LIABILITY INSURANCE	2,450	1,977						
85117	VEHICLE LIABILITY INSURANCE	4,922	5,057	5,469	5,594	5,594	5,874	6,167	6,400
85118	LAW ENFORCEMENT LIABILITY INSURANCE								
85119	UMBRELLA LIABILITY			1,537	1,482	1,482	1,556	1,634	1,695
85120	PROPERTY DAMAGE COSTS		(1,224)						
85121	PHYSICAL DAMAGE CLAIMS/DEDUCTIBLES								
85122	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES	481							
85146	SURETY/NOTARY BONDS	50	50						
=	<b>XPLC TOTAL PROPERTY &amp; LIABILITY COSTS</b>	<b>13,321</b>	<b>11,869</b>	<b>13,210</b>	<b>14,662</b>	<b>14,796</b>	<b>15,535</b>	<b>16,312</b>	<b>17,060</b>
85200	BUILDING & OFFICE RENTAL		5,276						
=	<b>XRENT TOTAL RENTALS</b>		<b>5,276</b>						
85320	STATE FEES	975		250		250	250	250	250
85340	RECORDING & FILING FEES		13						
=	<b>XPERM TOTAL PERMITS</b>	<b>975</b>	<b>13</b>	<b>250</b>		<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
85530	E-COMMERCE FEES				1,474	2,000	2,000	2,000	2,000
85550	CASH SHORT/OVER	25							
=	<b>TOTAL FINANCIAL FEES</b>	25			1,474	2,000	2,000	2,000	2,000
+ 86600	LEASE/LOAN PRINCIPAL								
1	2014 - Equinox 32 MGP Inspector Replacement Vehicles		13,895	14,044		14,044	13,613		
2	2015 - Equinox (2 Vehicles) (\$44,200)		13,895	14,044		14,044	13,613		
3	2015 - Copier Replacement (\$16,000)								
4	2015 - Desktop Scanners (\$4,200)								
5	2015 - computer replacements (\$11,000)								
6	2015 - computers - new personnel (\$9,600)								
*	Amount missing from detail								
+ 86700	LEASE/LOAN INTEREST	219	390	229		229	74		
1	2014 - Equinox 32 MGP Inspector Replacement Vehicles	219	390	229		229	74		
2	2015 - Equinox (2 Vehicles) (\$44,200)								
3	2015 - Copier Replacement (\$16,000)								
4	2015 - Desktop Scanners (\$4,200)								
5	2015 - computer replacements (\$11,000)								
6	2015 - computers - new personnel (\$9,600)								
*	Amount missing from detail								
=	<b>TOTAL DEBT SERVICE</b>	219	14,285	14,273		14,273	13,687		
=	<b>TOTAL OPERATIONS</b>	304,090	322,988	274,266	59,346	291,611	284,555	291,014	288,337
	<b>Capital</b>								
+ 89110	LAND ACQUIRED	111,511							
1	Hazard Mitigation, Phase 1	111,511							
2	Hazard Mitigation, Phase 2								
*	Amount missing from detail								
=	<b>TOTAL LAND</b>	111,511							
=	<b>TOTAL CAPITAL</b>	111,511							
=	<b>TOTAL EXPENDITURES</b>	2,391,028	2,358,578	2,503,700	1,370,135	2,448,350	2,583,616	2,701,617	2,783,832