

September 18, 2014



Mr. William Banks  
City of Franklin, TN  
109 Third Avenue South  
P. O. Box 305  
Franklin, Tennessee 37065

EXHIBIT A  
Page 1 of 2  
COF Contract 2011-0060  
Amendment #1

**Re: Hillsboro Road Improvements Project (Phase 2) Final Design and Engineering  
COF Contract No 2011-0060**

Dear William:

In follow up to the attached letter dated September 5, 2014, the requested additional fee of \$33,500 is due to the following:

- The negotiated fee/contract dates to April, 2011; hourly rates have increased since this contract was negotiated.
- Increased labor incurred due to stops and starts on the project, including project coordination with sub-consultants and other consultants.
- Additional coordination with utility companies for relocation of overhead utilities.
- Revisions to distribution plans due to new construction, connection/service changes made by property owners.
- Revisions to distribution plans to move equipment and service locations due to easement negotiations with property owners.
- Revisions to distribution plans to underground services to properties that were previously to remain overhead.
- Revisions to quantities and pay items due to above changes.
- Additional splitting of quantities for City vs. State funded areas.

We appreciate you facilitating approval for this additional fee, and please let me know if you would like me to prepare an amendment to the current agreement, or if this will be handled by the City.

Please let me know if I can be of further assistance in this matter. Thank you.

Yours very truly,

A handwritten signature in blue ink, appearing to read 'Paul J. Roszak'.

Paul J. Roszak, RLA, ASLA, LEED GA

Enclosure



September 5, 2014

EXHIBIT A  
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COF Contract 2011-0060  
Amendment #1

Mr. William Banks  
City of Franklin, TN  
109 Third Avenue South  
P. O. Box 305  
Franklin, Tennessee 37065

***Re: Hillsboro Road Improvements Project (Phase 2) Final Design and Engineering  
COF Contract No 2011-0060***

Dear William:

Attached please find Invoice Number 13381-12 for the Hillsboro Road Improvements Project.

Please note that with this invoice we have exceeded the budgeted contract amount by \$3,025.00. At this time we are requesting that a budgetary amount of \$33,500 is authorized to cover the current \$3,025.00 gap as well as additional time that will be required by EG&G and our electrical engineering sub-consultant for this phase of the project. If this amount is not sufficient to complete this phase of services, an additional request will be made; however, we are hopeful that this amount will be sufficient to cover further additional changes to the plans, including changes pertaining to utility coordination.

We appreciate you facilitating approval for this additional fee, and please let me know if you would like me to prepare an amendment to the current agreement, or if this will be handled by the City.

Please let me know if I can be of further assistance in this matter. Thank you.

Yours very truly,

A handwritten signature in blue ink, appearing to read 'Paul J. Roszak'.

Paul J. Roszak, RLA, ASLA, LEED GA

pjr

Enclosure