(	OFFICE USE ONLY:
	Permit No:
_	



# CITY OF FRANKLIN EVENT PERMIT APPLICATION

Application is Due 90 **Days Prior** to Scheduled Event. Please read application carefully and fully complete each section. A non-refundable application fee of \$100 is due at time of filing.

	N -4	P 0 1	
	Note: Filing this	s application does not guaran	tee that your request will be granted.
	Please check all that apply:	street closure	□ parade
		☐ other special event	☐ beer served (separate permit required)
Plea	se supply the follow	ving information. For additional spa	ce, use separate sheets of paper and attach to the application.
1)	Location reque	ested (if Temporary Street Clo	sure only, list major roads to be closed):
	Aspen GrovFieldstoneJim Warrer	FarmsPinkerton	Park
2)	Name/purpose	of event: 4TH OF T	acy CECEBRATION
3)	Date or dates o	of event: TUCY	4, 2017
4)	Time of Event:	10 A.M	8 p.in.
5)	Time of Street	Closure (if applicable):	NIPNIGHT, JULY 3RD
	Set-Up Date/Tir	me: 4 A, M.	Tear-down Date/Time: 5 TART 8 9.01
	*Note: Two (2) hours w responsible for payme	rill be added before set-up time and two hour nt of Franklin Police Officers during this time	s (2) will be added after tear-down to allow time for clean-up. Event is e. Read Additional Requirements section for more information.
6)	Name of Applic	ant and Organization Reques	ting Permit:
			NS CLUB
			-1, FRANKUN, TN, 37065
	b) Phone:	c) Cell: <u>6/</u>	5-479-725/d) Fax: <u>931-486-0136</u>
		ss: TNBUGLE(	
7)	Person in charg	ge on day of event: Scol	T Duca j
			ddress: TYBUGLE @ AOL. COM



Revised February 2014

8)	Name and Cell Number of at least two others available on day of event:  FRANKLIN  TENNESSEE
	Name: MIFE WYATT Cell: 615-260-45 E-mail address: MIKENTWYATTO COMAST
	Name: ALUC PEYO Cell: 615-898-35 E-mail address: PABLODG 5 3@ TDS. NET
9)	DETAILED description of event (use additional sheets):
	JULY 4TH CELEBRATION -10AM, -8pm, 60 CRAFT + FOOD
	VENDORS, INCLUPING WILLIAMSON MEDICAC UNIT, 1
	JULY 4TH CELEBRATION - 10AM, - 8pm, 60 CRAFT + FOOD VENDORS, INCLUPING WILLIAMSON MEDICAC UNIT, 1 STAGE ON SQUARE, KIDS ZONE ON 3RD AUE. SOUTH
10)	
11)	An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:
	2,000
12)	<b>Please attach a list</b> containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.
13)	Is your organization based in Williamson County? Circle Yes or No
	(if no, please state where:)
14)	Is your organization authorized to do business in Tennessee? Circle Yes or No
15)	Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.
16)	Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. <u>VENDOR FEES ONLY - \$ 150 PER</u> SPACE
17)	Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.
18)	POSSIBLY LIENS CLUB - POSSIBLY VEW Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive?
	LIONS CLUB - 100 & HPTER EXPENSES
19)	Will parking in the area of the event need to be restricted or prohibited? Circle Ves or No.

2



20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, FRANKLIN please skip to Question #22.

21)	For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  ANOUNCE MENTS & ENTERTAIN MENT
	from THE STAGE.
22)	What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.
	BANDS, CHICDRENS SHOW, ANNOUNCEMENT
23)	During what time period is sound amplification requested? 10 A.m 8p.m.
24)	If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.).  MEDIUM SIZE BANDS,  ALL VOLUME IMONITORED BY D.B. METERS  FRENT BELOW 110 D.B.
25)	Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. ***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
26)	What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) Please provide detailed list. Use additional sheets.
27)	Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28.
28)	Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal. Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of

Franklin and organization requesting event.



29) \*NOTE: Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. Please read Additional Requirements section of this application for more information.

30)	Will you require	e a temporary wa	ter tap? Cir	cle Yes or I	No. If yes, please lis	et exact locations:	
					AVEXUE		

- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. Please read Additional Requirements section of this application for more information.
- 33) Attach Good Neighbor Letter and Mailing List used. Please read Additional Requirements section of this application for more information.

#### TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Risk Manager City of Franklin 109 Third Avenue South Franklin, Tennessee 37064 615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



## PLEASE READ ATTACHMENTS BEFORE SIGNING APPLICATION.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: Signature and title - must be officer of organization)  OFFICE TOO - FRANKEN CIONS CLUPDate: 5/4	<u>//</u> /
Approved by the Board of Mayor and Aldermen on, 20	Return application to:  City Administrator's Office
Dr. Ken Moore, Mayor	City Hall 109 Third Ave South Franklin, TN 37065
Eric S. Stuckey, City Administrator	615-791-3217 615-790-0469 (FAX)
f you have questions concerning your request, please call 615-550-6606.	* * * * * * * * * * * * * * * * * * *



#### 2017 Franklin On the 4th

This is a list containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

Linda Kollmann – President

Franklin Lions Club PO Box 521 Franklin, TN 37065 615-400-2573

Lindakollmann@yahoo.com

Scott Ducaj – Director, Franklin On The 4<sup>th</sup>
Franklin Lions Club

1725 John Sharp Rd. Spring Hill, TN 37174

615-479-7751

tnbugle@aol.com

www.TNeventInfo.com

Mike Wyatt - Logistics Manager, Franklin On The 4th

PO Box 140835 Nashville, TN 37214 615-260-4563

mkentwyatt@comcast.net

Paul Deyo – Vendor Manager, Franklin On The 4th

PO Box 140835 Nashville, TN 37214 615-498-5562

Pablod953@gmail.com

#### Good Neighbor Letter

# Franklin On The 4<sup>th</sup> Fourth of July Celebration On the Square in Historic Downtown Franklin, TN

In Cooperation & Sponsored by The City of Franklin

Benefiting

### The Franklin Lions Club

#### **General Information**

Date: Monday, July 4th, 2017

<u>Time</u>: 10am - 8:30pm <u>Music</u>: 10 a.m. - 8:00pm

Location: On the Square in Historic Franklin

Street Closures: Main Street at 2nd Avenue., The Square, Main Street to 4th Avenue.

1 block of 3<sup>rd</sup> Avenue North & South Closure Time: July 4<sup>th</sup>, 1 a.m. Open Time: July 4<sup>th</sup>, Midnight

Event Organizer: Scott Ducaj, PO Box 140835, Nashville, TN

On Site Phone: 615-479-7751

This family-friendly event is organized and produced by The Franklin Lions Club in conjunction with the City of Franklin and TN Events. Last year's event attracted more than 3,000 people and this year's event should be similar. There will be over fifty food & craft vendors, music stage, antique cars, and a kid's zone. The Kid's zone will be filled with things to dazzle the little ones including inflatables, climbing walls, slides, interactive crafts & a petting zoo. The Children's Parade will begin at 5 p.m. starting at Main Street and 4<sup>th</sup> Avenue. There will be Prizes for best costume and decorated bikes and wagons. Pets are welcome!

Its purposes are to celebrate the 4<sup>th</sup> of July by showcasing high quality superb musical entertainment, acquaint the public with the restored historic downtown area, and raise money for the Franklin Lions Club. Founded in 1945, Franklin's Lions club is the oldest civic organization in the city. Events for Franklin on the Fourth will kick off at 10 a.m. in downtown Franklin. For more information, please visit: <a href="www.TNeventInfo.com">www.TNeventInfo.com</a>. This event concludes at 9:30 p.m.

The Franklin Lions Club does appreciate the fact that there are many businesses downtown serving as not only a great backdrop for the festival, but also giving the patrons many options in shopping. We realize that you are here year round and will do all we can do to make this a favorable experience for your business as well as our guests. We are trying to minimize the amount of time for street closures, to a minimal amount for set up and clean up. We also understand that we are in a residential neighborhood and that volume can be an issue. All our sound engineers (which control all stage groups) are equipped with sound meters to ensure the volume stays within acceptable neighborhood guidelines and levels.

We are excited to be downtown and look forward to a great day!

Scott Ducaj, Director Franklin On The 4<sup>th</sup> Franklin Lions Club





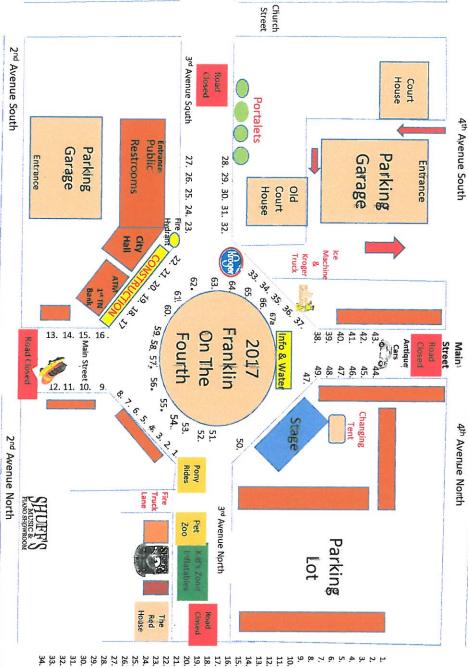












To 1-65

**96 AMH** 



# Vendor Location

Begley's Dogs 66	Begley's Dogs 65	Sugar Dragon Sweets 64	Kona Ice 64	Kona Ice 63	Kroger 62	Kroger 61	Surishine Oasis 60	Surishine Oasis 59	Old Sarges Jerky 58	Old Sarges Jerky 57	Williamson C. Election C. 56	American Sign 55	Toys N Sacs 54	Ekata Designs 53	1 <sup>st</sup> Sarges Salsa 52	African Shea Butter 51	African Shea Butter 50	Renewal by Andersen 49	Delicias Columbiana 48	Fire -N-Spice 47	Jamba Jujce 46	Padrino's Pops 45	Clay's Kitchen 44	Papa Doo & Mama D 43	Ace's Kettle Corn 42	Wild Bill's O.F. Soda 41	Wild Bill's O.F. Soda 40	Bradley's C. Creami 39	Bradley's C. Cream 38	Tennessee Taco 38	Tennessee Taco 37	Eno-Ball Heaven 36	Eno-Ball Heaven
6 Information - Lions Club	5 Information - Lions Club	64a	4 WMC EMT Unit	3 Eco Hand Made		<ol> <li>Jewelry Bag/Build a Brac.</li> </ol>		9 Gant Pottery	8 Kay's Krafts & Kreations		6 The Candlery	5 Midtown Glassworks		3 Team Whitt Designs	2 Arizona Crafts	8.53	650	9 Spin City Art	320	- 100	6 Life Spring Chiropractic	5 The Farm at Natchez Trace	0.0		2 Time Traveler Treasures	1 Franklin VFW	0 Liberty Mutual	9 Sip Green Tea Hawaii	555	URB.	7 R & E's Jewelry	6 R. & E's Jewelry.	

Name of the last

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FRANKLIN BANK

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**Tnevents** 

#### 2017 Franklin on the Fourth Placement Map

#### **Space Location Name of Business - Electric in RED**

- 1 Eno-Ball Heaven
- 2 Eno-Ball Heaven
- 3 Tennessee Taco
- 4 Tennessee Taco
- **5** Bradley's Curbside Creamery
- 6 Bradley's Curbside Creamery (220 hookup)
- 7 Wild Bill's Old Fashioned Soda Pop Company
- 8 Wild Bill's Old Fashioned Soda Pop Company
- 9 Ace's Kettle Corn
- 10 Papa Doo & Mama Dee's
- 11 Clay's Kitchen
- 12 Padrinos Pops
- 13 Jamba Juice Nashville
- 14 Fire-N-Spice
- 15 Delicias Colombiana
- 16 Renewal by Andersen
- 17 African Shea Butter
- 18 African Shea Butter
- 19 1st Sarges Salsa
- 20 Ekata Designs

21 Toys N Sacs 22 American Sign 23 Williamson County Election Commission 24 Old Sarges Jerky 25 Old Sarges Jerky 26 Sunshine Oasis 27 Sunshine Oasis 28 Kroger 29 Kroger 30 Kona Ice 31 Kona Ice 32 Sugar Dragon Sweets 33 **Begley's Dogs** 34 Begley's Dogs 35 Ray & Ethelene's Jewelry & More Ray & Ethelene's Jewelry & More 36 37 Real Time Pain Relief 38 WCCAC 39 Pipe and Leaf 40 Liberty Mutual

- 42 Time Traveler Treasures
- 43 Southern Jerky Company
- 44 The Farm at Natchez Trace
- 45 The Farm at Natchez Trace
- 46 Life Spring Chiropractic
- 47 Cumulus Radio 920
- 48 Cumulus Radio Super Talk 99.7
- 49 Spin City Art
- 50 Nashville Vintage Flag Company
- 51 Exodus Chiropractic
- 52 Arizona Crafts
- 53 Team Whitt Designs
- 54 FRAZZ
- 55 Midtown Glassworks
- 56 The Candlery
- 57 Kay's Krafts and Kreations
- 58 Kay's Krafts and Kreations
- 59 Gant Pottery
- 60 Leaffilter
- 61 Jewelry Bag / Build a Bracelet
- 62 Unity Chiropractic
- 63 Eco Hand Made
- 64 Williamson Medical Center EMS Unit

- 64a Charles Sargent
- 65 Lions Club
- 66 Lions Club



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#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/29/2012\_

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

	REPRESENTATIVE OR PRODUCER, AL	TT OF	IE CE	RTIFICATE HOLDER.	100 10000				1 (1)							
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	aham-Rogers, Inc			İ	PHONE (AIC, No, Ext): (800) 456-8123 (AIC, No):											
				Ì	EMAR											
P.C	). Box 1628				ADDRESS: PRODUCER CUSTOMER ID #:											
Bai	rtlesville OK	7	4005	1628	COUTOR	NAIC#										
INS	URED				INSURE	27987										
Zia	Music Productions, LLC				INSURE											
	Box 140835				INSURE	-										
			TAI	27244	INSURE	RD:										
Na	ashville		TN	37214	INSURE	RE:										
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								GENERAL AGGREGATE	\$	\$2,000,000						
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_	RTIFICATE HOLDER				CANCELLATION											
	Franklin Lions Clul Franklin TN 37065	5			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.											
					AUTHORIZED REPRESENTATIVE COLOR OF PARTITION											

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). NAME Graham-Rogers, Inc. PHONE LAIC. No. Extt: (800) 456-8123 E-Mail. ADDRESS: PRODUCER P.O. Box 1628 CUSTOMER ID Bartlesville OK 74005-1628 INSURER(S) AFFORDING COVERAGE NAIC # INSURED INSURER A: Northfield Insurance Company 27987 Zia Music Productions, LLC INSURER 8 PO Box 140835 INSURER C INSURER D Nashville TN 37214 INSURER E NSURER F COVERAGES CERTIFICATE NUMBER: **REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDUSTE POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER INSR WVD GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) A 12/10/2011 12/10/2012 WS095453 \$1,000,000 COMMERCIAL GENERAL LIABIL:TY \$100,000 CLAIMS-MADE X OCCUR MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER PRODUCTS - COMP/OP AGG \$2,000,000 X POLICY PRO-AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT ANY AUTO BODILY INJURY (Per person) \$ ALL OWNED AUTOS BODILY INJURY (Per accident) SCHEDULED AUTOS PROPERTY DAMAGE HIRED AUTOS (Par accident) NON-OWNED AUTOS \$ \$ UMBRELLA LIAB OCCUR EACH OCCURRENCE 5 EXCESS LIAB CLAMS-MADE AGGREGATE \$ DEDUCTIBLE RETENTION WORKERS COMPENSATION
AND EMPLOYERS' LIABILITY
ANY PROPRIETOR/PARTNER/EMECUTIVE
OFFICER/MEMBER EXCLUDED? YIN E.L. EACH ACCIDENT (Mandatory in NH)
If yes, describe under
SPECIAL PROVISION E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$ DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Description Sound, Lighting and Production Stage for Events and Festivals \$500 00 PD Deductible CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE City of Franklin TN POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Court & Partrudge

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