

RESOLUTION 2016-09

A RESOLUTION TO PROVIDE AUTHORITY TO CITY ADMINISTRATOR TO EXECUTE AUDIT CONTRACTS FOR THE COOL SPRINGS CONFERENCE CENTER TO BE IN FINAL FORM ONCE SIGNED BY CITY ADMINISTRATOR

WHEREAS, the Board of Mayor and Aldermen of the City of Franklin, Tennessee, desires to authorize the City Administrator to execute audit contracts on behalf of the Cool Springs Conference Center; and

WHEREAS, the State has a standard audit contract that approvals must be entered online within its electronic Contract and Report System (CARS). As with prior years, the 3-part approval process has been for the audit firm to perform the initial approval, then the local government, and finally the State.

WHEREAS, the procedure for approval of and Conference Center's audit contracts is as follows:

1. Audit firm creates contract in CARS system indicating its approval,
2. Finance prints a copy of the contract to present to the Finance Committee for its recommendation, The State's system continues to print "Draft" on the contract pages until the end of the approval process.
3. Upon the Committee's recommendation, it continues to the Board with each page indicating "draft", a copy of which is attached as Exhibit A.
4. Upon the Board's approval, the City Administrator keys the City's approval into the CARS system,
5. The State reviews the contract and keys its approval into the CARS system.
6. With all 3 approvals in place, Finance prints from the CARS system the final (non-draft) version of the contract and provides to the Law Department verifying the terms are the same as the previously approved version.
7. If the State were to change any of the terms approved by the audit firm and the Board, Finance would re-submit the changes to the Board for its approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen for the City of Franklin as follows:

The City Administrator is permitted to execute audit contracts for the Cool Springs Conference Center in the State's online audit contract system and be in final form once signed by the City Administrator.

IT IS SO RESOLVED AND DONE on this ____ day of _____, 2016.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

By: _____

Eric S. Stuckey
City Administrator

By: _____

Dr. Ken Moore
Mayor

Approved as to Form

By: _____

Shauna R. Billingsley
City Attorney