

ORDINANCE 2017-26

**TO BE ENTITLED: "AN ORDINANCE TO AMEND TITLE 1, CHAPTER 3,
RELATIVE TO THE DUTIES OF THE CITY RECORDER."**

WHEREAS, the City of Franklin Charter and the Franklin Municipal Code set forth the responsibilities and duties of the City Recorder; and

WHEREAS, among these duties is maintaining control and custody of all City records; and

WHEREAS, to promote efficiency of City government, the City Recorder may need to delegate these responsibilities from time to time; and

WHEREAS, the Board of Mayor and Aldermen believes it is in the best interest of the City of Franklin to clarify the ability for such delegation by providing for it in the Franklin Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

SECTION I. That Title 1, Chapter 3 – Recorder is amended as follows, by deleting the text shown in ~~strike through~~ and inserting the text in bold so that it shall read as follows:

"CHAPTER 3. - RECORDER

Sec. 1-301. - To be bonded.

The recorder shall be bonded in such sum as the board of mayor and aldermen shall prescribe and with surety acceptable to the board before assuming the duties of his **or her** office.

Sec. 1-302. - To keep minutes, etc.

The recorder **or his or her designee** shall keep the minutes of all meetings of the board of mayor and aldermen and shall preserve the original copy of all ordinances in a separate ordinance book.

Sec. 1-303. - To perform general administrative duties, etc.

The recorder **or his or her designee** shall perform all administrative duties for the board of mayor and aldermen and for the city which are not assigned by the charter, this Code, or the board to another corporate officer. ~~He~~ **The recorder or his or her designee** shall also have custody of, and be responsible for maintaining all corporate bonds, records, and papers in such fireproof vault or safe as the city shall provide."

SECTION II. BE IT FINALLY ORDAINED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this Ordinance shall take effect from and after its passage on second and final reading for the health, safety and welfare of the citizens of Franklin, Tennessee requiring it.

(Signatures on Page 2)

ATTEST:

CITY OF FRANKLIN, TENNESSEE:

By: _____

Eric Stuckey

City Administrator/Recorder

By: _____

Dr. Ken Moore

Mayor

Approved as to form by:

Kristen L. Corn

Assistant City Attorney

PASSED FIRST READING

PASSED SECOND READING
