



*City of Franklin, Tennessee*  
**FY 2018 Operating Budget Request**

---

# Revenue Management & City Court

Lawrence Sullivan, Assistant City Recorder – Revenue  
Management

Judge Deana Hood



# *City of Franklin, Tennessee* - FY 2018 Budget Request

## Revenue Management

---

### Outline

- Revenue Management
- City Court



## *City of Franklin, Tennessee - FY 2018 Budget Request* **Revenue Management**

---

### **Purpose of Department**

**The Revenue Management Team performs the billing, collections and customer service for the City of Franklin water/wastewater/stormwater & sanitation services, business tax, alcohol taxes, state shared taxes, hotel/motel taxes, and numerous permits.**

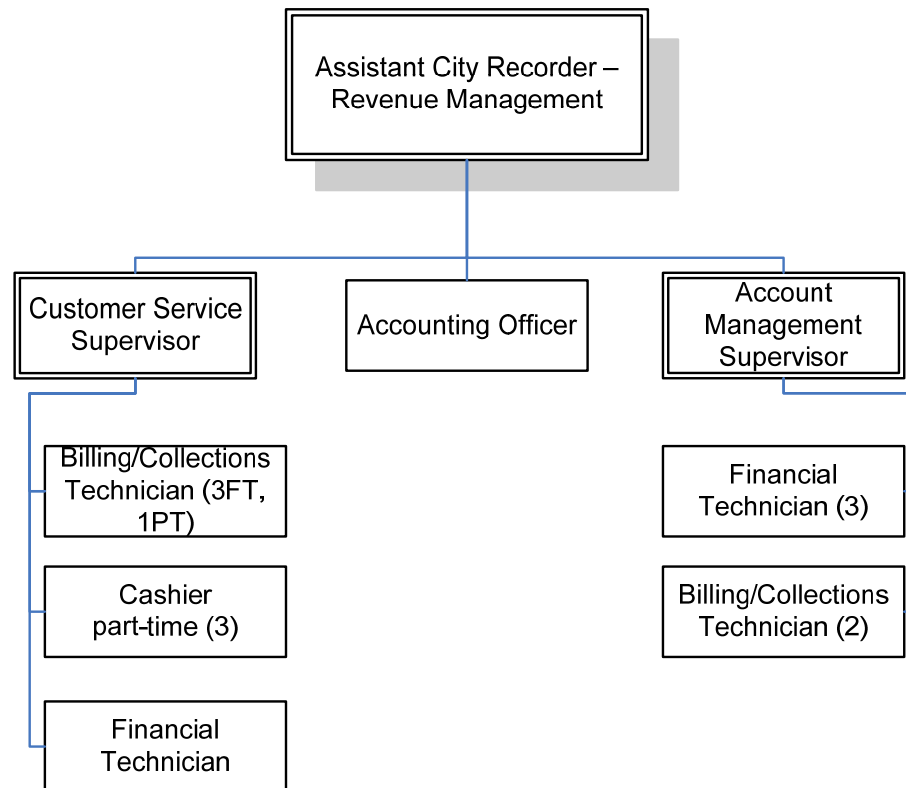


# *City of Franklin, Tennessee* - FY 2018 Budget Request

## Revenue Management

---

### Organization Chart





## *City of Franklin, Tennessee - FY 2018 Budget Request* **Revenue Management**

---

### **Base Budget Request: Personnel**

**We will maintain the current staffing level of 13 full time positions, plus 3 full time equivalent positions staffed by part time employees (currently 6 people in a rotation).**

**Our team of part time staff allows us to expand and contract staffing levels as needed as well as provides a pool of candidates for future job openings. During 2015 & 2016 we cross trained a part time staff member to support our twice weekly Court sessions, a very productive and cost effective use of existing personnel. We will continue to seek additional opportunities in FY 2018 to increase our productivity and contribution without increased staffing expense.**



## *City of Franklin, Tennessee* - FY 2018 Budget Request **Revenue Management**

---

### **Base Budget Request: Operations**

**Operational costs are decreasing as a result of modifying our billing arrangements with outside customers. All told, operations will decrease \$59,767 in FY 2018, or -9.1%.**



## *City of Franklin, Tennessee - FY 2018 Budget Request* **Revenue Management**

---

### **Program Enhancement Requests**

<b>Electronic Bill Presentment &amp; Presentation</b>	<b>\$40,000</b>
---	-----------------



## *City of Franklin, Tennessee - FY 2018 Budget Request* **Court**

---

### **City Court: Purpose of Department**

**Our mission is to effectively and accurately process city ordinance violations allowing the Court to handle cases in the most efficient manner possible; to create and sustain customer oriented quality service; and, promote public confidence in our Court system.**

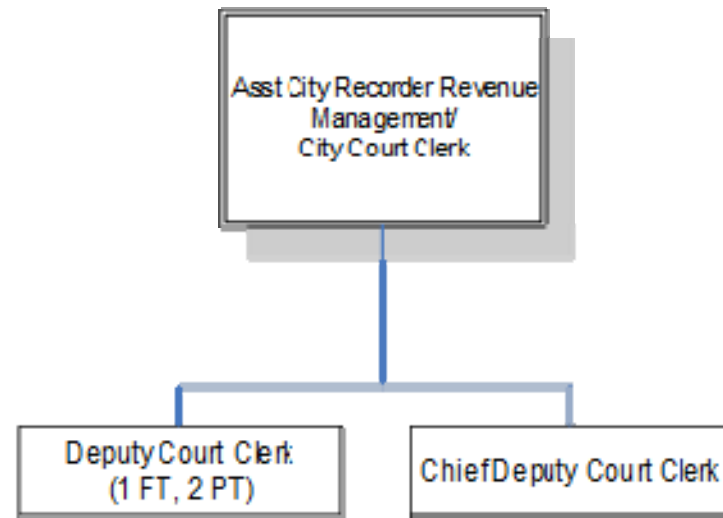




# *City of Franklin, Tennessee - FY 2018 Budget Request* **Court**

---

## Organization Chart





## *City of Franklin, Tennessee - FY 2018 Budget Request* **Court**

---

### **Base Budget Request: Personnel**

**FY 2017: \$201,301**

**FY 2018: \$198,007**

**Decrease of \$3,294 or -1.6%**

**Staffing will consist of 2 full-time and 2 part-time positions in City Court.**



## *City of Franklin, Tennessee - FY 2018 Budget Request* **Court**

---

### **Base Budget Request: Operations**

**FY 2017: \$141,090**

**FY 2018: \$117,350**

**Decrease of \$23,740 or -16.8%**

**Decrease attributable to one-time software implementation costs in FY 2017 not being repeated.**



## *City of Franklin, Tennessee - FY 2018 Budget Request* **Court**

---

### **Summary**

**2017 was our second year settling in to new surroundings and offices after the relocation of the court offices to the Board Room. Judge Deana Hood continues to serve the City in her third year as Franklin City Court Judge.**

**We look forward to further opportunities to serve the City in 2018.**